

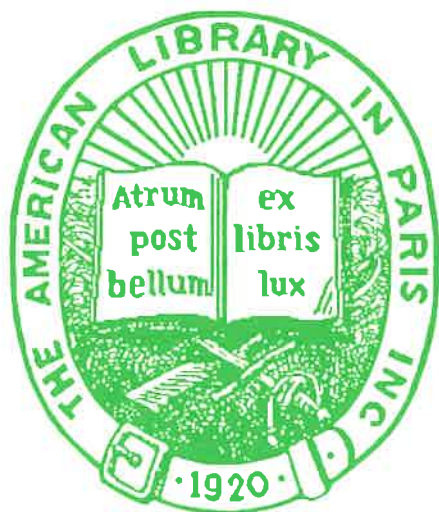
AMERICAN LIBRARY IN PARIS

Bibliothèque Américaine à Paris
Founded 1920

ANNUAL REPORT

1988

10, rue du Général Camou,
75007 PARIS
Tél. : (1) 45.51.46.82



AMERICAN LIBRARY IN PARIS

The American Library in Paris is one of the oldest private American cultural institutions in Paris and the largest English-language library in continental Europe with nearly 90,000 volumes and 380 periodicals. Founded in 1920, the Library is a membership institution operated on a non-profit basis.

GOALS

TO establish and maintain in Paris and elsewhere a library of books, periodicals and newspapers in English.

TO aid in the international exchange of information about books, libraries and library methods.

TO promote cordial relations between France and the United States through mutual association in library service.

TO provide for the English-speaking community of Paris the essential services of an American Library.

Circulation, photocopying, microforms and reading room are available to members. These services, except circulation for home use, are available to non-members for a daily or six-month user's fee.

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COLLECTIONS: **Book Materials:** Reference, general fiction and non-fiction, children's books.
Periodicals.
Other materials: LP records, cassettes, microforms (including the International Herald Tribune collection from 1887).

HOURS: Tuesday, Thursday and Friday 14:00 - 19:00
Wednesday and Saturday 10:00 - 19:00
Closed Sunday, Monday and legal holidays

BRANCHES: Grenoble, Montpellier, Nancy, Nantes, Toulouse

AMERICAN LIBRARY IN PARIS

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Head Librarian:

Mr. Robert Grattan, III

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REPORT OF THE CHAIRMAN

The Library moved in 1988 into a computer-based "state of the art" catalogue, to be followed soon by high-speed computerized circulation (check-in, check-out) services. New bestsellers now arrive by air within a week or two of publication, thanks to Continental Airlines. Our collection of periodicals on microfilm is expanding, with the help of the Readers' Digest.

Our new computer also serves as the basis for a new and stronger cooperation with the library of the American University of Paris. We have just begun cooperative arrangements with the Ecole Active Bilingue, J.M., which we hope will point the way to making our services more widely accessible to those who need them, and gain us new members at the same time.

Our branches are strong and growing, and we are planning soon to network them into our computer catalogue system. The coming year should also see improvements in the Children's Room and its collections and in access to our invaluable periodicals collection.

As in past years, we are grateful to all those who have contributed financial and other support in 1988. Our individual and corporate donors have been more generous than ever before, including The International Herald Tribune, J. P. Morgan, Louis Vuitton, Moët-Hennessy, Coca Cola France, Hewlett Packard, American Express Bank France, NCR France, and Borie-Manoux, all of which helped sponsor our 1988 Gala Dinner. All this gives us a strong base from which to seize future opportunities. They are many and costly, but we will be pursuing them with vigor!

Respectfully submitted,

J. Wallace Hopkins
Chairman

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COLLECTION AND MEMBERSHIPS

MATERIALS INVENTORY

Adult books	72,300
Children's books	6,000
Periodicals (subscription)	474
Microforms	1,074
Records and cassettes	1,139

MATERIALS CATALOGED IN 1988

Adult books	4,123
Children's books	275
Periodicals	474
Microfilms	82

BOOKS SENT TO THE BRANCHES 2,097

CIRCULATION OF LIBRARY MATERIALS FOR HOME USE

Fiction	Non - Fiction	Children's	Magazines	Records	Paperbacks	Total
22,128	24,506	8075	5936	2311	5791	68,849
(32.13%)	(35.8%)	(11.8%)	(8.7%)	(3.4%)	(8.4%)	

BUILDING USE BY NON-MEMBERS 2,399

PERIODICAL ACTIVITIES

Photocopies made	102,877
Requests for periodicals	35,613
Inter-library requests	422

MEMBERSHIP

Family	Individual	Student*	Juvenile	Reader	Special
305	724	743	57	57	19
(16%)	(38%)	(39%)	(3%)	(3%)	(1%)

American	French	British	Canadian	Other
724	800	95	38	248
(38%)	(42%)	(5%)	(2%)	(13%)

*plus about 750 students, faculty and staff of the American University of Paris.

VOLUNTEER SERVICES

AID FOR THE HEAD LIBRARIAN'S PROJECTS

	HOURS	NUMBER OF VOLUNTEERS
Book Lists	58	3
Book Sales	235	12
Book Selection...Popular Fiction	13	1
Fund Raising, Publicity & Membership	145	3
Inventory and Reconversion	932	4
Volunteer Coordination including training	145	1
	57	

ASSISTANCE TO THE CATALOGING DEPARTMENT 120 1

ASSISTANCE TO THE PERIODICAL DEPARTMENT 213 2

ASSISTANCE TO THE CIRCULATION DESK 1529
SHELF READING 82

CHILDREN'S DEPARTMENT

Story time	45	5
Children's Book Week (11 classes)	22	1
General	213	5

ASSISTANCE TO OFFICE & MAINTENANCE 206 3

INFORMATION/HOSPITALITY DESK 1539 20

TOTAL: 5554

A total of 51 members volunteered for services to the library during 1988, an active roster of 30 volunteers monthly.

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SPECIAL EVENTS AND PROJECTS

SPECIAL EVENTS:

Book Sale and Open House	January, 1988
Gala Dinner	May, 1988
Christmas Gala	December, 1988

"How to Use the Library" study session was held for several classes of the Ecole Active Bilingue, J.M.

August opening hours were extended beyond those of 1987.

A special workshop on "Library Technology in the US" was given for Paris area librarians in cooperation with the Centre Pompidou and the British Council.

CHILDREN'S DEPARTMENT:

Story Hours with Film Strips	45
Children's Book Week visits	11

(Average: 25 students and 2 teachers per visit)

PROJECTS FOR 1989:

- Automated circulation system.
- Improvement of Children's Room collection and facilities.
- Expansion of Periodicals/microform collection.
- Extension of opening hours and days.
- Reference-only access to materials in the AUP.

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THE BRANCHES

In 1988 the American Library marked the 37th year of its branch operations and the 22th year of its cooperative arrangements with the French universities in the cities where the branches are located: Grenoble, Montpellier, Nancy, Nantes and Toulouse.

Membership is composed of students in the large majority, but there is also a good representation of non-student members in every branch. In addition, these American libraries in the French provinces serve as a "home away from home" for Americans living there.

The American Library in Paris enriches the branch collections through the cataloging of duplicate books received as gifts, and through purchase with funds donated for that purpose. The new computer system will permit these services to be performed more quickly and more effectively.

The branches are located in ample, attractive quarters conveniently located for the majority of users. They continue to play a role in their communities that goes beyond that of simple lending libraries. Some act as cultural centers, with exhibits, classes in conversational English, poetry reading, and other activities.

In every case, the branches are well integrated into their communities and serve as models of American culture for a highly receptive constituency.

AMERICAN LIBRARY IN PARIS

EXPENDITURES AND RECEIPTS (UNAUDITED)

JANUARY 1 - DECEMBER 31, 1988

<u>EXPENDITURES</u>	FRENCH FRANCS	
	(1987)	(1988)
OPERATING EXPENSES	2,163,000	2,735,000
BOOK PURCHASES	350,000	336,000
CAPITAL EXPENDITURES	<u>230,000</u>	<u>997,000</u>
TOTAL EXPENDITURES	2,743,000	4,068,000

RECEIPTS

OPERATING REVENUES	1,685,000	1,827,000
DONATIONS DURING 1987	518,000	525,000
PREVIOUS DONATIONS AND ACCUMULATED SURPLUS	<u>540,000</u>	<u>1,716,000</u>
TOTAL RECEIPTS	2,743,000	4,068,000

The American Library is supported largely by donations which are deductible under United States tax law, and under French tax law when made by check payable to "La Fondation de France - Compte No. 060452."

