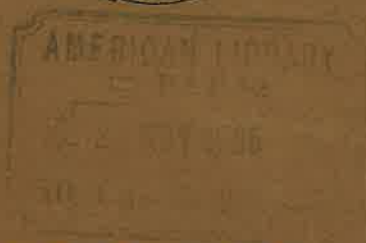


American Library in Paris

The American Library in Paris

Incorporated



YEAR BOOK

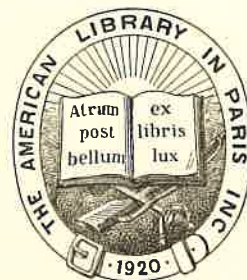
1921

The American Library in Paris, Inc.



The American Library in Paris

Incorporated



YEAR BOOK

1921

10, RUE DE L'ÉLYSÉE
PARIS

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COMMITTEES

1921

Executive Committee

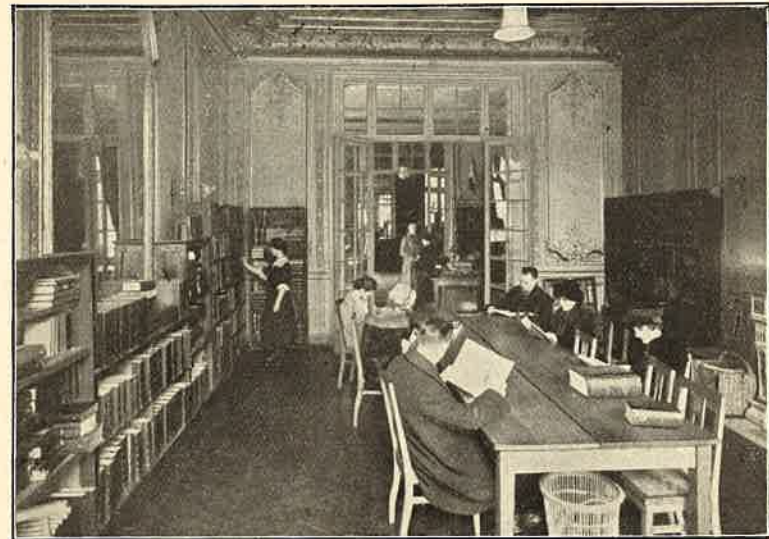
The President Professor J. Mark BALDWIN
W. V. R. Berry Professor Charles CESTRE
The Secretary

Law Committee

B. H. CONNER John B. ROBINSON
S. G. ARCHIBALD

Finance Committee

Nelson D. JAY Stéphane KAHN
Evelyn TOULMIN



REFERENCE ROOM.

The American Library in Paris

ITS ORIGIN

Very soon after the entrance of the United States into the World War, the American Library Association was entrusted by the Government with the work of furnishing books for the soldiers, who were being trained for service overseas. Dr. Herbert Putnam, Librarian of Congress, became the general director of the war service work and headquarters were established in the Congressional Library of Washington. By the help of generous private subscriptions, plain wooden structures were erected in the autumn of 1917 at each of the cantonments, with shelving space for ten to fifteen thousand volumes and chairs and tables for two hundred men. Almost one million books had been shipped to the camps and to Europe before the end of March, 1918. By that time the movement of American troops to France had begun to assume great proportions and it was found necessary to establish European headquarters at Paris in April.

A few months later, permanent quarters were secured at No. 10, rue de l'Elysée, in what was once the residence of the Papal Legate, and a central library was installed there under the supervision of Burton E. Stevenson, who, at the same time, exercised general control over the operations of the American Library Association in Europe. This Library, which comprised at first some ten thousand volumes, was the nucleus of the present American Library in Paris. During the closing months of the war, American

soldiers on leave or quartered in Paris found their way in ever increasing numbers to the pleasant reading rooms and word passed from man to man that here was to be found a real bit of America in France,—a public library. On Sunday afternoons, especially, they crowded around the big open fires to read, or moved quietly about among the bookshelves, hunting for favorite volumes. And at night, during the period of the air raids, when the city was shrouded in gloom and no gleam of light revealed the presence of a library on the Rue de l'Elysée, the soldiers thronged the reading rooms until the hour of closing.

After the signing of the armistice the library became even more useful to the men during the long delay incident to demobilization, when homesickness and inaction succeeded the enthusiasm and excitement of the war days. They called for books which would help to fit them for their future occupations in civil life, to teach them something about French history, to guide them to an appreciation of French literature and extend their knowledge of Paris beyond the boundaries of the Grands Boulevards and Montmartre.

Meanwhile the doors of the library had been thrown open to the public as well, and but little time had elapsed before hundreds of American and British residents, and French readers of English also, discovered that here was a model library, containing 25,000 well selected books, to which access was of the easiest, no formalities being required and no further introduction being needed than the mere desire to read. When, therefore, it was learned that, as a consequence of the return of the American troops, the library was to be closed and its contents were to be sent back to America, something like consternation ensued among those who had so quickly become

dependent upon its privileges. Mr. Stevenson then announced that the American Library Association would be willing to leave the books and library equipment in Paris if sufficient local interest existed to assure its maintenance on a proper scale. Several meetings were held at the Library in October 1919, attended by prominent residents of Paris, of various nationalities, and a Committee on Permanent Organization was appointed, the results of whose labors are set forth in the accompanying report, submitted at the first meeting of the members of the American Library in Paris, Inc., which was held on the 9th of November 1920.

A careful reading of this report,—which not only embodies what has already been accomplished but also points out the necessity of far greater effort in the future, if the Library is to be made an institution of permanent value—is urgently requested of all who love books, all who look forward to a better understanding and sympathy between the English-speaking and French-speaking peoples through their respective literatures, all who wish to help toward creating an enduring monument in France to the memory of the young men of America, who fought and died in the great struggle and many of whom found comfort and distraction from the grim business of war in reading the books that still line the shelves of the American Library in Paris.

THE COMMITTEE ON PERMANENT ORGANIZATION OF THE AMERICAN LIBRARY IN PARIS

The Committee on Permanent Organization of the American Library in Paris has the honor to submit the following report to the Patrons, Life Members, and Annual Members of the American Library in Paris, Incorporated.

The Committee was appointed by vote of a meeting, held at the Library in October 1919, of those interested in the retention of the Library in Paris. The duties of the Committee were to plan the organization, solicit funds, and arrange for the incorporation of a society, with management in Paris, to take over the books and equipment from the American Library Association, to maintain and develop the Library for the benefit of readers of all nationalities and, especially, to stimulate the interest of European students in English and American literature.

The first task of the Committee was to obtain the necessary funds to convince the American Library Association that there existed sufficient local interest to warrant the gift of the books and equipment to the proposed society. Our treasurer's report shows the results of the Committee's efforts. In addition to the figures embodied in his financial statement, the Committee has prepared the following lists, giving the names of the different classes of members and the names of all donors of sums exceeding 100 Francs.

- I.—List of Patrons.
- II.—List of Life Members.
- III.—List of Annual Members.
- IV.—List of Donors.

Referring to the comparatively slight expenditures that the Committee has been obliged to make so far, we are indebted to the generosity of the American Library Association, which offered at the close of last year to supplement its gift of the volumes and equipment of the Library by bearing all the running expenses of the year 1920, including the addition of many new volumes and improvements in the equipment, details of which will appear in the report of the Librarian.

Besides this very substantial help, the American Library Association, at the request of the Committee, undertook the incorporation of our Society, under the laws of the State of Delaware, and elected to serve as Trustees three of the members of the Committee, the Rev. A. S. V. Blunt, Professor Charles Cestre of the Sorbonne and Charles L. Seeger. These Trustees held a meeting on August 2nd, 1920 for the sole purpose of adopting a Constitution, under the provisions of which this meeting of those who have qualified as members of the American Library in Paris, Inc., is now held.

We present the following documents :

1. A copy of the Certificate of Incorporation ;
2. A copy of the Constitution ;
3. The Deed of Gift, by the American Library Association to the American Library in Paris, Incorporated.

The Committee on Permanent Organization regrets that the funds which it is able to turn over to the American Library in Paris, Inc. fall so far short of what is needed to place the library on a firm financial footing and pleads the following reasons for their insufficiency. After the requisite amount had been raised to convince the American Library Association that there was a genuine local interest in the retention

of the Library in Paris it was found difficult to obtain further donations and memberships pending the completion of the formalities of incorporation and the legal establishment of the new Society. The details of incorporation, having been assumed by the officers of the American Library Association and their legal counsel, had to be approved by their respective committees and it was not until the 20th of May last that the certificate of incorporation was signed. When the documents were received at Paris in June, it was considered impracticable to get together a sufficient number of our members to form a representative body, with so many absent from the city. The election of a Board of Trustees, who in their turn were to name the officers, appeared to require a full attendance in order to express the real desires of the members as a whole. It was realized, furthermore, that the summer season was by no means propitious for the solicitation of funds and the beginning of a serious campaign for the Library under its new auspices.

On the other hand, we feel that we have progressed far beyond our position as it existed a year ago, when we took up our work for the Library. All the funds collected are intact, except for the expenses of the propaganda itself. Even the amounts paid in for book borrowings are untouched. Now that we are a legally established association we can appeal for endowments and much larger gifts than we could as a mere organizing committee. But more important still is the popularity acquired by the Library and the extensive use that is being made of its privileges. Already more than 3,500 people are availing themselves of the right to borrow books, its reading rooms are always filled with interested visitors and this after all is the best evidence that the Library will not be allowed to lack financial support, for a public institu-

tion so appreciated is bound to live and be sustained in proportion as its value is demonstrated.

The Committee wishes to congratulate the members above all, on the acquisition of one of the most distinguished librarians of America, Dr. W. N. C. Carlton, whose record as head of the Newberry Library of Chicago warrants us in promising that he will make of the American Library in Paris an institution of which we shall all be proud. For the technical condition and make-up of the Library, the service that it is giving to the public, the expenses necessary to conduct it on the most economical scale consistent with a maintenance of its present efficiency and the opportunity for its development, we refer to Dr. Carlton's report. The figures which he will present will show us clearly the program that we have before us, to carry on to a successful completion the work that we have only just begun.

A careful estimate of the sums needed for the maintenance of the Library, on the most economical basis consistent with proper service to the public, shows that a total of 300,000 francs must be provided yearly. In order to meet this necessary expenditure, the Committee recommends, in the first place, an increase in the charge to borrowers of books. The present rate is 10 Francs per annum for the privilege of borrowing one book at a time. The receipts from this source have amounted, from November 1919 to November 1920, to 50,000 Francs, in round figures. We propose that the present annual fee of 10 Francs be raised to 20 Francs, with the provision that, for each subscriber who wishes to take out more than two books at a time, the charge will be only 10 Francs additional for each book in excess of two. This would make the annual cost of borrowing one book at a time 20 Francs; two books, 40 Francs; three books, 50

Francs ; four books, 60 Francs and so on We believe that, in view of the present high price of books (from 30 to 40 Francs for the ordinary imported volume) we shall not lose any considerable number of subscribers by this advance, especially as any thinking person must realize that the present low rate is entirely insufficient for an unendowed and unsubsidized institution.

If your committee is correct in this assumption, our receipts for the year 1921 from book borrowings should be at least double those of 1920, or say : 100,000 Francs.

We enter the year 1921, therefore, with :

	<u>Reserve Fund</u>	<u>Current expense fund</u>
	Francs	Francs
On hand	177,530.80	86,641.25
1921 dues from 110 members.		11,000.00
Book borrowings 1921. . .		100,000.00
Interest on present Reserve at 5 %		8,876.55
Total income practically assured. . .		206,517.80
We must obtain 500 additional members whose initiation fees will add to our Reserve	50,000.00	
and whose 1921 dues will amount to.		50,000.00
We must obtain 100 additional life members at 2,000.	200,000.00	
The interest on which at 5% will amount to		10,000.00
We must obtain additional patrons who will contribute	200,000.00	

Interest 5 %	10,000.00
We must obtain donations towards 1921 current expense fund	50,000.00
Total reserve fund at end of 1921	627,530.80
Total income for 1921. . .	326,517.80
Less 1921 expenses. . . .	300,000.00
Balance on hand, end of 1921 :	
Reserve	627,530.80
Current expense fund	26,517.80

There is nothing like a definite aim when a desired object is to be attained.

The program outlined is far from being impossible of achievement. It can be carried out if even a small proportion of the people, who already use the Library and appreciate its importance, will aid the Trustees by active effort. If we were able, when the retention of the Library was only a project, to raise 250,000 Francs in a few months, as a mere organization committee, it is not too much to expect that we can raise a little over double that amount as a legally established society, which has acquired a valuable property, intrinsically worth several times the amount needed annually for its maintenance ; which already serves thousands of readers and has aroused the interest and good will of all who look forward to a closer union between the three great democracies of the world, France, Great Britain and the United States, upon whose cooperation and mutual understanding depends in large measure the preservation and continuance of Western civilization.

For the Committee :

C. L. SEEGER, Chairman.

REPORT OF THE LIBRARIAN

The Library contains approximately 30,000 volumes, all of which are catalogued and classified up to date. Of this total, 4,000 volumes have been added during the past ten months, about 25 % being fiction and 75 % works of a serious character and permanent usefulness. Their subject matter represented History, Biography, Travel, Politics, Economics, Sociology, Literature, Art, Sciences, Business Practice, Finance, Commerce, and other practical topics.

Throughout the year there has been a steady and increasing use of the books and periodicals in each department of the Library, -- Circulation, Reference and Periodicals. The total number of volumes drawn by borrowers up to November 1st was 69,178, a monthly average of 6,917. The smallest monthly circulation was in February, viz : 5,233 ; the largest was in October viz : 10,090 volumes. Present indications point to the probability that November will exceed October. The work at the Delivery Desk has doubled during the past three months. Two skilled assistants are now required there all the time, and between the hours of three and six o'clock the services of three persons are necessary to meet the public demands at this point. At least 500 people are now visiting the Library daily.

Significant as the foregoing figures are as indicating the extent of the book circulation, even more so is the use made of the collection by readers within the building. The books taken home are mainly recreational in character. Those consulted at the Library are chiefly reference books and standard authorities

in History, Literature, Economics, Statistics, Art, etc. They are desired and used by many and different types of persons but nearly all have serious aims in view. Self-culture, business, professional, literary, scientific, and educational needs are all represented among the subjects asked for, and books from every division of the library are brought into play in the endeavor to satisfy these needs. Among the most constant readers are journalists, writers for reviews, translators, English and American students in the schools here, and visitors planning the itinerary of their European travels, or extending their knowledge of Paris and France by reading detailed accounts of French History, Literature and Art. And it is particularly gratifying to note the large number of French readers and students making use of the reference collection. Although no exact figures of our reference room attendance are kept, the assistants in charge estimate that French readers constitute fully one third of the total number. French students are making constant use of the texts of the great English and American classics and are asking for the latest or best books descriptive of past and present movements and tendencies in British and American life, literature and politics, etc...

The current magazines and periodicals are under constant requisition. On several occasions during the past fortnight the Periodical room has been filled to its full seating capacity and additional chairs have had to be placed in the hall way adjoining.

On November 1st the total number of active borrower's cards was 3,574, over 400 having been added in October alone.

These facts show that the library supplies a definite general and educational need, that it is rendering a skilled and (within its limits) satisfactory service to a

large and increasing clientele. If there is any one who doubts the desirability of such an institution or who questions the serious or worth while character of what it is doing, a fair and impartial study of day by day conditions here would surely clear away such doubts.

New and suitable equipment has been added to the fullest extent of the funds available. A large amount of new book shelving has been installed, card catalogue cases, periodical racks and a new Delivery Desk provided, and repairs and changes made as required.

The Library Staff numbers eleven persons, including the Director. Two janitors are employed on full time and perform numerous and varied services of great usefulness. The institution as it exists to day is not the creation of amateurs, nor of well intentioned, untrained young persons desirous of following a genteel occupation. A succession of specially trained, experienced men and women have organized these book collections, classified and catalogued them, established authoritative and standard methods for their use and exploitation, and in the direct service of the public exhibited those personal qualities and technical abilities which alone bring success to such an enterprise. The high standard of service and the marked efficiency of the library's various operations which have so impressed your public here are mainly due to the professional training and personal devotion of the members of the Staff. The continued and future success of the Library will require the same types and degrees of intelligence, special training, and unselfish service which have characterized its workers up to this time.

As at present staffed and administered the average monthly cost of operation and maintenance is

42,308.08 Francs, not including book purchases.

The funds appropriated by the American Library Association will suffice to maintain the Library and pay all costs on the present scale until December 31, 1920. Such balance as remains on that date will continue to be devoted to the Library, to the fulfilment of contracts made by the Association with the professional staff, and to settling all other accounts arising out of the relationship of the Association to the Paris Library.

In anticipation of the reduced sums available for 1921 I have prepared a tentative budget for the first three months of the year, based on a three hundred thousand francs per annum expectancy. This budget assumes a monthly receipt of 8,700 Francs from rentals, and calls for a net monthly expenditure of 24,280 Francs. It will also require dispensing with the services of three members of the present staff, two in major positions, and one in a minor post.

Nothing that it is possible to do will be left undone to carry out the broad instructions given me by the American Library Association, viz: to transfer the Library to its new sponsors thoroughly organized, well catalogued, efficiently staffed, and a credit to all connected with it.

Respectfully submitted,

W. N. C. CARLTON,
Librarian.

November 9, 1920.

REPORT OF THE TREASURER
OF THE COMMITTEE
ON PERMANENT ORGANIZATION
AMERICAN LIBRARY IN PARIS

Balance at Credit with Farmers' Loan and Trust Co. Nov. 9, 1920. . . Frs.	212,172.05
Check F. L. and T. Co. favor American Library in Paris, Inc.	2,000.00
Obligations Credit National.	50,000.00
Frs.	<u>264,172.05</u>

Receipts

From :	
Patrons Frs.	55,000.00
Life Members	50,000.00
Annual Members.	21,200.00
Donations	41,078.50
Individual Borrowers of books.	50,450.00
Interest on Bank balance to June 1920.	2,313.64
Mrs. Alice S. Weeks (in memory of American sol- diers who served in the Foreign Legion of France and were killed in action).	14,030.80
Alan Seeger Endowment. . .	50,000.00
	<u>284,072.94</u>

Expenditures

Salary Mr. W. A. Bradley, Secretary 3 months Nov. 19 to Jan. 20.	3,000.00
--------------------------------------------------------------------------------	----------

Salary, Mlle Groualle, Nov. 19 to March 20, steno- grapher	2,915.00
Salary, Mr. Du Bos, March 20 to Oct. 20.	9,600.00
Herbert Clarke, Printing. . .	3,590.60
Expenses, Mr. Bradley . . .	116.70
— Mr. Du Bos . . .	42.00
Tax on interest (5 %) . . .	115.69
Check book and stamps . .	6.40
Mourinat, Framing placards	514.50
	<u>19,900.89</u>

264,172.05

Applicable to Reserve . . . Frs.	177,530.80
— Current expenses . . .	<u>86,641.25</u>

November 9, 1920.

CERTIFICATE OF INCORPORATION OF THE
AMERICAN LIBRARY IN PARIS
INCORPORATED

First : The name of the Corporation is AMERICAN LIBRARY IN PARIS, INCORPORATED.

Second : Its principal office and place of business in the State of Delaware is to be located at the Wilmington Institute, corner of Eighth and Market Streets in the City of Wilmington, County of New Castle. The agent in charge thereof is Arthur L. Bailey, whose address is 1503 Rodney Street, Wilmington, Delaware.

Third : The objects and purposes proposed to be transacted, promoted and carried on are to do any or all of the things hereinafter mentioned, as fully and to the same extent as natural persons might or could do, to wit :

To establish and maintain in Paris and elsewhere a library or libraries of books, periodicals and papers in the English and other languages.

To carry on in connection with said library or libraries such other activities as may now or hereafter be deemed properly incidental to the work of a library corporation.

To aid in the international exchange of information about books, libraries and library methods.

To promote cordial relations between France and America through mutual association in library work.

To have one or more offices and to conduct its business and promote its objects in France and in other foreign countries, as well as within



PERIODICAL ROOM.

the State of Delaware and elsewhere in the United States ; and therein hold, purchase, mortgage and convey real and personal property without limitation as to place or amount.

Fourth : The Corporation is not for profit and will have no capital stock. The membership of the Corporation shall consist of the corporators and of such other persons as shall contribute to or cooperate in the work of the Corporation upon the terms and conditions provided in the Constitution or By-Laws of the Corporation.

Fifth : The names and places of residence of each of the original Corporators are as follows :

<i>Name</i>	<i>Residence</i>
Arthur L. Bailey,	Wilmington, Delaware.
Herbert Putnam,	Washington, District of Columbia.
Burton E. Stevenson,	Chillicothe, Ohio.

Sixth : The existence of the Corporation is to be perpetual.

Seventh : The private property of the Members shall not be subject to the payment of corporate debts to any extent whatever.

Eighth : The Directors (who may if desired be described as Trustees) may be divided into three classes as nearly equal in number as may be ; the term of office of those of the first class to expire at the annual meeting next ensuing, of the second class one year thereafter, and of the third class two years thereafter ; and in each such classification, at such annual election thereafter the Directors chosen to succeed the class whose terms expire shall be chosen for a full term of three years.

Ninth : The Directors shall have power to make,

alter, amend and rescind the Constitution and By-Laws of the Corporation, but only by vote of at least a majority of the whole number of Directors.

Tenth : The Members and Directors shall have power to hold their meetings, and keep the books, documents and papers of the Corporation, outside of the State of Delaware and at such places as may be from time to time designated by the Constitution or By-Laws or by resolution of the Members or Directors, but subject always to the laws of the State of Delaware.

We, the Undersigned, for the purpose of forming a Corporation under the laws of the State of Delaware, do make, file and record this Certificate, and do certify that the facts herein stated are true ; and we have hereunto accordingly set our respective hands and seals this 20th day of May, 1920.

Arthur L. BAILEY, L. S.
Herbert PUTNAM, L. S.
Burton E. STEVENSON, L. S.

State of Delaware {
County of New Castle { ss :

Be it remembered that on this 20th day of May, 1920, personally appeared before me Lawrence H. Broman, a Notary Public in and for said county and state, Arthur L. Bailey, one of the parties to the foregoing Certificate of Incorporation known to me personally to be such ; and I having first made known to him the contents of said certificate, he acknowledged that he signed, sealed and delivered the same as his voluntary act and deed and deposed that the facts therein stated were truly set forth.

Given under my hand and seal of office the day and year aforesaid.

(Notarial Seal.) Lawrence J. BROMAN,
Notary Public.

United States of America {
District of Columbia { ss :

Be it remembered that on this 21st day of May, 1920, personally appeared before me Martin A. Roberts a Notary Public in and for said District of Columbia, Herbert Putnam, one of the parties to the foregoing Certificate of Incorporation known to me personally to be such ; and I having first made known to him the contents of said certificate, he acknowledged that he signed, sealed and delivered the same as his voluntary act and deed and deposed that the facts therein stated were truly set forth.

Given under my hand and seal of office the day and year aforesaid.

Martin A. ROBERTS,
Notary Public.

(Notarial Seal.)

State of Ohio {
County of Ross { ss :

Be it remembered that on this 24th day of May, 1920, personally appeared before me Walter W. Borilger a Notary Public in and for said county and state, Burton E. Stevenson, one of the parties to the foregoing Certificate of Incorporation known to me personally to be such ; and I having made known to him the contents of said certificate, he acknowledged that he signed, sealed and delivered the same as his voluntary act and deed and deposed that the facts therein stated were truly set forth.

Given under my hand and seal of office the day and year aforesaid.

Walter W. BORILGER,
Notary Public, Ross Co. O.

(Notarial Seal.)

Filed in the office of the Secretary of State of Delaware on May 28, 1920.

Recorded in the office of the Recorder of deeds of New Castle County on May 29, 1920.

AMERICAN LIBRARY IN PARIS INCORPORATED

Minutes of First Meeting of Incorporators
June 5, 1920.

The first meeting of the Incorporators of the American Library in Paris. Incorporated, was held at the Wilmington Institute, in the City of Wilmington, Delaware, on the 5th day of June, 1920, at 10.30 a.m. pursuant to a written Waiver of Notice signed by all of the Incorporators fixing said time and place.

All of the Incorporators were present in person or by proxy as follows :

Arthur L. Bailey—in person ;

Herbert Putnam—by John P. Hields, proxy ;

Burton E. Stevenson—by Virginia L. Davis, proxy.

On motion Mr. Arthur L. Bailey was elected Chairman and Miss Virginia L. Davis Secretary of the meeting.

The Secretary presented the Waiver of Notice of the meeting and the same was ordered on file.

The Chairman reported that the Certificate of Incorporation of the Corporation had been filed in the office of the Secretary of State of Delaware on the 28th day of May, 1920, and in the office of the Recorder of Deeds of New Castle County, Delaware, on the 29th day of May, 1920, and presented a certified copy of said Certificate of Incorporation. A copy of the Certificate of Incorporation was ordered spread upon the minutes.

The Secretary presented a form of Constitution for the regulation of the affairs of the Corporation which

was read article by article and was thereupon unanimously adopted. A copy of said Constitution was ordered spread upon the minutes.

On motion the meeting proceeded to the election of a Board of Directors. Messrs. Charles L. Seeger, Prof. Charles Cestre and Mr. A. S. V. Blunt, all of Paris, France, were nominated as Directors, to serve until the next meeting of the Members of the Corporation and until their successors should be chosen and qualified; and there being no other nominations said three gentlemen were thereupon unanimously elected Directors of the Corporation.

On motion the meeting was thereupon adjourned.

VIRGINIA L. DAVIS,
Secretary pro tem.

AMERICAN LIBRARY IN PARIS INCORPORATED

Waiver of notice of First Meeting of Incorporators

We, the undersigned, being all of the incorporators of the American Library in Paris, Incorporated, a Delaware Corporation, do hereby severally waive notice of the time, place and purpose of the first meeting of the incorporators of said corporation; and consent that the same be held at The Wilmington Institute, corner of Eighth and Market Streets, in the City of Wilmington, Delaware, on the 5th day of June, 1920, at 10.30 a.m. for the adoption of a constitution or by-laws, the election of directors and the transaction of any other business which may properly come before such meetings.

Arthur L. BAILEY.
Herbert PUTNAM.
Burton E. STEVENSON.

Dated : June 1, 1920.

CONSTITUTION OF THE
AMERICAN LIBRARY IN PARIS, INC. AS
AMENDED AND ADOPTED AT THE MEETING
OF THE TRUSTEES

August 2, 1920.

ARTICLE I.

Membership.

SECTION 1.—The membership of the Corporation shall consist of the following :

(A). Patrons ; being all persons who shall have contributed to the funds of the Corporation at least five thousand francs.

(B). Life Members ; being all persons who shall have contributed to the funds of the Corporation two thousand francs.

(C). Annual Members ; being all persons who shall have contributed to the funds of the Corporation an initial fee of one hundred francs and shall also pay an annual fee of one hundred francs.

(D). The American Library Association.

SECTION 2.—The rights, privileges and limitations of the several classes of Members shall be as set forth in this Constitution and as may be further defined by the By-Laws of the Corporation.

SECTION 3.—Each Member shall be entitled to a Certificate of Membership, signed by the President, Vice-President, or Secretary, and sealed with the seal of the Corporation, certifying the class of membership and the date of its commencement.

SECTION 4.—The Board of Trustees shall have power to decline admission to membership in the Corporation and shall also have power to suspend or cancel membership for cause deemed sufficient by the said Board, in which case the sums contributed by a Patron or Life Member and the initial fee for an Annual Member shall be repaid.

SECTION 5.—The privileges of membership may be extended by the Board of Trustees to donors, founders of endowments or their representatives, contributors of books, or others, when, in the judgment of the Board, such action shall be warranted.

ARTICLE 2.

Meetings of Members.

SECTION 1.—All meetings of Members shall be held at the Headquarters of the Corporation in the City of Paris, France.

SECTION 2.—The regular annual meeting of the Members shall be held at five o'clock in the afternoon of the second Tuesday of November in each year.

SECTION 3.—Special meetings of the Corporation may be called by the President and must be called by him upon the written request of 25 members, or of a majority of the Board of Trustees.

SECTION 4.—A copy of this Constitution and of any amendment of Articles 1 or 2 thereof shall be furnished to each Member, and no other notice of the annual meeting of the Members shall be necessary ; but the Directors may give such further notice of the annual meeting as may seem to be advisable.

SECTION 5.—A special meeting of the Members shall be called by notice mailed at least twenty days before the meeting to each Member at his residence or place of business as the same shall appear on the books of the Corporation. The notice of any special

meeting shall state briefly the business for which such meeting is called, and no other business shall be transacted at such meeting.

SECTION 6.—At all meetings of the Corporation twenty-five (25) members shall constitute a quorum for the transaction of business. A majority of votes cast shall determine all questions. In the case of a tie the presiding officer shall cast the deciding vote. If the attendance at any meeting falls short of a quorum, a second meeting shall be held, of which notice must be published as defined in Section 5 of this Article. At this deferred meeting the number of members that attend shall constitute a quorum.

SECTION 7.—The order of business at all meetings shall be as follows :

- Reading of the minutes ;
- Report of Board of Trustees ;
- Reports of Officers ;
- Reports of Committees ;
- Communications ;
- Elections ;
- Unfinished business.

SECTION 8.—At all meetings of the Corporation the American Library Association shall be entitled to five votes, which may be cast by a duly accredited representative of the said Association. Each Member described in Section 2, Article 3, shall be entitled during lifetime to one vote which may be cast in person or by written proxy. Each annual Member, personally present, shall be entitled to one vote provided her or his annual dues for the current year have been paid.

ARTICLE 3.

The Board of Trustees.

SECTION 1.—The Board of Trustees shall be fifteen in number, five of whom shall be elected by the

American Library Association to serve for one year from the date of each annual meeting.

SECTION 2.—Five Members of the Board of Trustees shall be elected by the Patrons, Life Members and Donors of sums exceeding 2,000 Francs who may possess the privileges of membership under the terms of Section 5 of Article 1. At the first annual meeting two of the above five trustees shall be elected to serve one year, two for two years and one for three years. At successive annual meetings, election of new trustees or re-election of former incumbents, to serve another three years, will be made to replace expirations.

SECTION 3.—The remaining five members of the Board of Trustees shall be elected by the Annual Members in the same manner and for the same lengths of term as prescribed in Section 2 of this Article.

SECTION 4.—There shall be a meeting of the Board of Trustees in each year as soon as practicable after the annual meeting of the Members. Thereafter meetings of the Trustees shall be held at such regular times as they may determine or upon the call of the President or of a majority of the Trustees. All meetings of the Trustees shall be held in the City of Paris unless otherwise ordered by a majority of the whole number of Trustees.

SECTION 5.—Notice of each meeting of the Trustees shall be mailed or otherwise given to each Trustee at least three days before the meeting ; but a meeting of the Trustees may be held at any time without notice provided that all of the Trustees not present shall have signed a written waiver of notice of the meeting.

SECTION 6.—A majority of the whole number of Trustees shall constitute a quorum for the transaction of business.

SECTION 7.—If any vacancy shall occur among the Trustees by death, resignation or otherwise such

vacancy may be filled by the vote of a majority of the remaining Trustees ; except that a vacancy among the Trustees chosen by the American Library Association shall be filled only by the American Library Association. A Trustee so appointed to fill a vacancy shall hold office until the next annual meeting of the Members and until his successor shall have been duly elected and qualified.

SECTION 8.—The Trustees shall have the entire management of the business, affairs and property of the Corporation. They shall have power to lease real estate, belonging to the Corporation and to procure, sign and execute leases and agreements concerning real estate for the use of the Corporation ; to accept donations and legacies on behalf of the Corporation ; to borrow money on personal security in the name of the Corporation and to pledge or hypothecate any securities belonging to the Corporation as security for such loans. But a two thirds vote of a General Meeting of Members shall be required for the purchase, sale, alienation or incumbrance of real estate.

SECTION 9.—All deeds and agreements, in order to bind the Corporation, must be signed by the President, or Vice-President, and the Treasurer of the Corporation.

SECTION 10.—All powers not expressly reserved in the Constitution or by the law itself to the General Meeting of shareholders are vested in the Board of Trustees.

SECTION 11.—Not less than nine of the Trustees must be American citizens.

ARTICLE 4.

Officers.

SECTION 1.—The officers of the Corporation shall be a President, a Vice-President, a Secretary, a Treasurer and a Librarian. They shall be chosen by the Trustees annually as soon as practicable after the

annual meeting of the Members ; and unless removed shall hold their offices until their successors are chosen and qualified.

SECTION 2.—The President, Vice-President and Treasurer shall be chosen from among the Trustees. The librarian shall also be the Secretary, and shall not be a Trustee.

SECTION 3.—All officers and employees of the Corporation shall, except in the case of specific written agreement, hold office during the pleasure of the Trustees. Any vacancy which shall occur among officers of the Corporation shall be filled by the Trustees.

SECTION 4.—The President shall preside at all meetings of the Corporation and the Board of Trustees. He shall appoint and fill vacancies in all Committees, excepting the Executive Committee. He shall be ex-officio a member of all Committees. He shall exercise a general supervision of all affairs of the library, and shall from time to time make such presentation thereof at the meetings of the Corporation and the Board of Trustees as shall keep the members fully acquainted with the conditions and work of the library.

SECTION 5.—The Vice-President, in the absence of the President, shall perform the duties designated for the President.

SECTION 6.—The Secretary shall keep a full and correct record of the proceedings of the Board of Trustees and the Corporation and submit the same at all meetings thereof ; shall have the custody of the corporate seal, and of the corporate records and filed documents, except as provided in the following section, and shall notify the members in writing of all meetings of the Corporation, and send notices of all Committee appointments.

SECTION 7.—The Treasurer shall receive, collect, take charge of and disburse all moneys of the Corporation; and shall deposit such moneys in the name of the Corporation in such banks or trust companies as the Board of Trustees may designate. He shall have power to sign, endorse, cash and collect checks, drafts, Post Office money orders, coupons, dividend-warrants, dividend-checks and other orders or securities for the payment of money; to make and deliver good and sufficient receipts and acquittance for all sums of money received by or paid to the Corporation, including legacies, donations, fees, dues and contributions of any nature; to open bank accounts, to deposit moneys therein and withdraw moneys therefrom. He shall have custody of the securities, deeds, mortgages, and like documents of value belonging to the Corporation, and shall keep them in such place of safe deposit as the Board of Trustees may designate, subject at all times to the inspection of the Committee on Finance. He shall keep a complete record of all receipts, disbursements, investments, and other financial transactions of the Corporation. He shall make a monthly report to the Executive Committee, and an annual report in detail at the annual meeting of the Corporation. He shall make no payments except upon vouchers which have been audited and signed by the Librarian and by the President or the Chairman of the appropriate Standing Committee. He shall give bond in such amount and with such surety as may be required by the Corporation. The Treasurer shall not be a member of the Committee on Finance.

ARTICLE 5.

Standing Committees.

SECTION 1.—There shall be three Standing Committees, each of which with the exception of the Exe-

cutive Committee, shall be appointed annually by the President as soon as practicable after his election. The members of each committee shall hold office for one year or until the appointment of their successors.

SECTION 2.—An Executive Committee, the members of which shall consist of the President, the Secretary and three members of the Board of Trustees, who shall be elected by the Board. The Executive Committee shall meet monthly or oftener if called by the President, and shall have the special execution of all matters not expressly assigned to some other committee. It shall especially have charge of the procuring of funds for the maintenance of the Library and the creation of a permanent endowment.

SECTION 3.—A Committee on Finance, consisting of three members, which shall have general supervision of the financial affairs of the Corporation and shall determine the investment or other disposition of all special or endowment funds or other property belonging to or in charge of the Corporation, subject to ratification by the Board of Trustees. The Treasurer shall furnish to the Finance Committee a statement of any matter in his charge whenever requested. The Finance Committee shall be responsible for the proper audit of the Treasurer's and Librarian's accounts and shall be authorized to employ chartered public accountants for the purpose.

SECTION 4.—A Law Committee, consisting of three members, which shall advise the Corporation in all legal matters affecting the Corporation or its property or the administration thereof.

SECTION 5.—A Book Committee, who shall cooperate with the Librarian in the choice of books to be purchased from the funds, or obtained by special gifts or grants. The Librarian shall be Chairman of this Committee.

ARTICLE 6.

The Librarian.

SECTION 1.—The Board of Trustees shall appoint as Librarian, to serve for one year from date of the first annual meeting of the Corporation, such person as may be nominated by the American Library Association. Thereafter, the librarian shall be nominated by the American Library Association and appointed by the Board of Trustees if the nomination is approved. In case of non-approval by the Board of Trustees, the American Library Association shall be requested to name another candidate. Except during the first yearly period, the tenure of office of the Librarian shall be determined by the Board of Trustees.

SECTION 2.—The Librarian shall act as Clerk of the Board of Trustees and all Standing Committees. He shall be the chief administrative officer of the library. He shall have immediate direction and supervision of the library and reading room and of the regulation and use thereof, subject to the general direction of the Board of Trustees. He shall recommend to the Board of Trustees such assistants in library administration or clerical help as the library may from time to time require. He shall be responsible for the keeping of a full and complete inventory of the books, periodicals, newspapers and publications of the library, and shall provide for the proper cataloguing and arrangement thereof. All other employees of the library shall report to him and be subject to his direction and control, and he shall have power to make regulations for the government and disposition of the library force, subject to the approval of the Board of Trustees. He shall keep a detailed account of the moneys received and disbursed by him or his assistants for the library, and shall report the



CHILDREN'S ROOM.

same at the meetings of the Board of Trustees. He shall report to the Treasurer monthly and shall make such disposition as the Treasurer or the Board of Trustees shall direct of all moneys received or collected by him on behalf of the library. He shall forward monthly to the appropriate committees all bills received and approved by him, and after the same shall have been properly audited he shall transmit them forthwith to the Treasurer. He shall report at the regular meetings of the Corporation all books acquired or disposed of by the library. He shall submit to the Corporation an annual report in detail of the transactions of the library. He shall discharge such other duties as may from time to time be prescribed by the Board of Trustees. He shall incur no debt or liability of any kind on behalf of the library without express authority therefor from the Board of Trustees or the appropriate Standing Committees.

ARTICLE 8.

Amendments.

This Constitution may be amended at any meeting of the Trustees by the vote of a majority of the whole number of Trustees, provided that two weeks' notice of such meeting be given and that notice of the proposed amendment be included in the notice of the meeting.

ARTICLE 8.

By-Laws.

The Trustees shall have power to make, alter, amend and rescind such By-Laws as they may deem advisable for the government of the Corporation, not inconsistent with this Constitution ; but only by vote of a majority of the whole number of Trustees.

DEED OF GIFT

Deed of gift made this 24th day of August, 1920, by the American Library Association, a corporation of the State of Massachusetts, party of the first part, and the American Library in Paris, Inc., a corporation of the State of Delaware, party of the second part.

Whereas the party of the first part in connection with its Library War Service has accumulated at No. 10, Rue de l'Elysée, in the City of Paris, France, a large collection of books, periodicals, papers and library equipment and desires to provide for the permanent maintenance of said collection as an American Library in Paris ; and

Whereas, the party of the second part has been incorporated for the purpose of establishing and maintaining in Paris and elsewhere in France, a library or libraries of books, periodicals and papers in the English and other languages, and has signified its willingness to receive and undertake the maintenance of the aforesaid collection ;

Now, therefore, in consideration of the premises and of one dollar to it in hand paid by the party of the second part, the party of the first part hereby assigns, transfers and conveys to the party of the second part, the entire collection of books, periodicals, papers and library equipment now located at No. 10, Rue de l'Elysée in the City of Paris, France, to have and to hold the same unto the said party of the second part and its successors forever.

In witness whereof, the party of the first part has caused these presents to be executed by its President and its corporate seal to be hereunto affixed and

attested by its Secretary the day and year first above written.

American Library Association
By ALICE S. TYLER,
President.

(Seal.)

Attest :

SARAH C. N. BOGLE,
Assistant Secretary.

Nov. 2, 1920.

To the Board of Directors
American Library in Paris, Inc.,

The accompanying Deed of Gift releases to you the books, periodicals, and library equipment in our Headquarters at 10 rue de l'Elysée, Paris. We are transferring this property to you unconditionally, but with the hope that it will always be maintained as an American Library, which will be a somewhat adequate representation of American life and thought, and American library practice.

It is our hope also that the American Library in Paris will serve as an A. L. A. outpost in Europe and that it will be able to assist in promoting inter-library loans and in obtaining for American libraries European publications which cannot readily be obtained through the usual trade channels.

We shall expect at all times to refer to it such inquiries as may come to the A. L. A. from any part of Europe for information about American library administration, and we shall be glad to cooperate with you in collecting reports, bibliographies, and other publications which will make the answering of such questions possible. Reciprocally, we shall count on the staff of the Paris Library to collect data on all phases of European activities and developments and pass it on to us.

Our hope is, above all, however, that the American Library in Paris will be able gradually to build up a free, expert information service for statesmen, publicists, journalists, students, and general readers,

seeking knowledge on public affairs and conditions in America ; that it will be a first class public library for all who care to use it.

Yours very truly,

ALICE S. TYLER,
President.

C. H. MILAM,
Secretary.

LIST OF PATRONS, MEMBERS AND
DONORS, DECEMBER 31 1920.

PATRONS

	Amounts.
The American Red Cross Frs.	10,000.00
Comité du Livre	5,000.00
Mrs. A. M. Connett, Jr.	5,000.00
Mrs. W. V. Cotchett	5,000.00
Frank J. Gould.	5,000.00
The Home Service for American Soldiers Abroad	14,030.80
The Knights of Columbus	15,000.00
The Methodist Reconstruction Commis- sion.	10,000.00
The National Catholic War Council . . .	5,000.00
Duchesse de Talleyrand	5,000.00
Edward Tuck	5,000.00
	<hr/>
Frs.	84,030.80

LIFE-MEMBERS

The American Y. W. C. A.
The Anglo-South American Bank.
Walter V. R. Berry.
Willy Blumenthal.
Blythe W. Branch.
W. Astor Chanler.
Atherton Curtis.
The Earl of Derby.
Anthony J. Drexel.
The Equitable Trust Company.

The Farmers Loan and Trust Company.
Theodore L. Frothingham.
Joseph Clark Grew.
Charles T. Hounsfield.
The International Y. M. C. A.
George A. Kessler*.
Lloyds and National Provincial Foreign
Bank, Ltd.
London County and Westminster Bank.
Morgan Harjes & Cie.
George R. Ostheimer*.
Raymond B. Price.
Salomon Reinach.
Jacques Stern.
Evelyn Toulmin.
Hon. Hugh Campbell Wallace.
Mrs. Katharine Wulsin.

ANNUAL MEMBERS

American International Corporation.
S. G. Archibald.
Professor J. Mark Baldwin.
Mrs. J. Mark Baldwin.
James R. Barbour.
C. Inman Barnard.
W. D. Batsholts.
Mrs. Gustave Baumann.
Col. Hugh A. Bayne.
Mrs. Hugh A. Bayne.
L. V. Benét.

*Deceased.

Mrs. L. V. Benét.
 F. W. Bennett.
 Hart O. Berg.
 Mme René de Bonand.
 Mrs. William Brackett.
 W. A. Bradley.
 Brooklyn Daily Eagle.
 T. A. Calman.
 Professor Charles Cestre.
 Francis B. Chadwick.
 Mme la Comtesse de Chambrun.
 Herbert Clarke.
 Mr. Clow.
 Arthur Coe.
 J. W. Colt.
 Compagnie Commerciale Nord Américaine.
 Mrs. Henry Conkling.
 Mrs. J. Wayne Cuyler.
 B. F. Dawson.
 Mrs. Edward William Dodd.
 Lt. Col. Francis E. Drake.
 Mrs. Francis E. Drake.
 A. Du Bos.
 Charles Du Bos.
 Mme Paul Dupuy.
 Blair Fairchild.
 William B. Fitts.
 Mme la Comtesse de Fitz-James.
 William H. Flatteau.
 Mme Achille Fould.
 Mrs. Mararet B. Fowler.
 Francis Fox Institute.
 Mrs. James Freeborn.
 Mlle Gagnot.
 Mrs. G. H. Garvin.
 A. J. Gaskin.

Walter Gay.
 Mme Charles de Gheest.
 Floyd Gibbons.
 Gillette Safety Razor, Sté^lAnonyme.
 S. L. Goldenberg.
 Mrs. S. L. Goldenberg.
 Rev. Chauncey W. Goodrich.
 Norman S. Goodsill.
 Grace (France) Ltd.
 C. D. Griesemer.
 Dr. Edmund L. Gros.
 Guaranty Trust Company.
 Miss Emma Guthrie.
 Dr. D. Hally-Smith.
 Mrs. A. J. Hammerslough.
 Dr. O. L. Harries.
 A. S. Heidelberg.
 Mrs. A. S. Heidelberg.
 Rev. William A. Hemmick.
 H. Hailley Hepler.
 Miss Florence Heywood.
 Mrs. Ralph Hickox.
 Dr. A. L. Hipwell.
 William S. Hogan.
 L. Huffer & Co.
 Dr. W. C. Huntington.
 William W. Hutterby.
 J. J. Hutton.
 James Hazen Hyde.
 J. A. Jackson.
 Mrs. Herbert I. Keen.
 Mary S. Kerk.
 Miss Bessie J. Kibbey.
 Charles Kurer.
 Mrs. F. C. Lawrence.
 Professor Charles Le Verrier.

Dr. Ernest H. Lines.
 Charles G. Loeb.
 G. Washington Lopp.
 Bertram Lord.
 Maurice K. McGrath.
 Admiral T. P. Magruder.
 Comdt. Maurice Mercadier
 Philippe Millet.
 Heyworth Mills.
 William G. Moore.
 Col. T. Bentley Mott.
 Mrs. Frances A. Moulton.
 Mrs. John Munroe.
 Austin J. Murphy.
 Robert W. Neeser,
 Mrs. M. L. Eldridge Nevill.
 R. Henry Norweb.
 Mme la Comtesse Orlowska.
 Robert G. Ostheimer.
 M. P. Peixotto.
 F. W. Perkins.
 Mme Edmond Porges.
 Mrs. R. R. Powers.
 Price, Waterhouse & Co.
 Mrs. Helen Choate Prince.
 Miss Emma C. Rau.
 Elmer Roberts.
 P. Lorillard Ronalds.
 James W. Russell.
 B. B. Salmon.
 Mme la Comtesse J. de Sayve.
 Mrs. W. H. Schoellkopf.
 Charles L. Seeger.
 Mrs. Charles L. Seeger.
 H. Sharp.
 Mrs. F. Shearer.

H. Sheets.
 Mrs. R. H. Sherwood.
 Mrs. James Van Alen Shields.
 B. J. Shoninger.
 Mrs. H. E. Skepper.
 P. Slosson.
 Société Commerciale Baignères et Devisme.
 Dr. William B. Soper.
 Mrs. William B. Soper.
 Mrs. Clark Daniel Stearns.
 Miss Gertrude Stein.
 M. Stevenson.
 Swift Packing Company.
 Mme E. A. Taufflieb.
 Mme la Comtesse R. du Temple de Rou-
 gemont.
 Mrs. Edward M. Thayer.
 Mrs. Royall Tyler.
 Sidney B. Veit.
 Mrs. E. Berry Wall.
 Dr. A. A. Warden.
 Mme la Baronne Wedel-Jarlsberg.
 A. D. Weil.
 Mlle Weil.
 F. R. Welles.
 Mrs. F. R. Welles.
 Mrs. John West.
 Miss Mathilde Weyer.
 Mrs. F. Whitehouse.
 Rev. F. H. Wright.

DONATIONS

	Francs
Pierre Sanchez Abreu	100.00
Miss Lilita Abreu.	100.00
Mrs. Wallace Alexander	8,525.00
American Committee for Devastated France	500.00
American Express Company	1,780.00
American International Corporation.	100.00
American Library Association	500.00
American Social Hygiene Association (through W. A. Bradley).	1,000.00
Anonymous (through S. G. Archibald).	1,000.00
Frank E. Baker.	100.00
Mrs. de la Balze	100.00
J. Mark Baldwin	100.00
Hugh A. Bayne.	100.00
W. D. Batsholts	300.00
Bedford Petroleum Company.	1,000.00
Mrs. Theodore C. Beebe.	200.00
Edward Bement	200.00
Mrs. L. L. Benedict.	100.00
Mary Cunningham Bishop.	200.00
Rev. A. S. V. Blunt.	100.00
Mrs. Lawrence Boggs.	100.00
Grands Magasins du Bon Marché.	1,000.00
Marquise de Breteuil	500.00
R. Bridgeman	200.00
W. H. Bulford	100.00
Lady Emily Bury.	100.00

Henry Cachard.	500.00
Philander L. Cable	100.00
Madame David Cahn	3,500.00
E. Calvaraye.	100.00
Madame Philippe de Catelan.	200.00
Mrs. Lee Childe	100.00
Dr. Henry Conkling	100.00
Dorothy N. Corkins	100.00
R. T. Crane Jr.	1,000.00
Alice L. Cushing.	500.00
A. N. Decker	100.00
The Earl of Derby	500.00
Jean Dorival.	100.00
Col. Francis E. Drake.	100.00
Major G. H. Durston	100.00
Dr. Kendall Emerson.	100.00
J. L. Evans	130.00
Blair Fairchild.	100.00
H. de Courcy Forbes	1,000.00
Mrs. Margaret B. Fowler	100.00
Gaston, Williams & Wigmore.	200.00
W. H. Gellaton.	200.00
Miss Alice Getty.	100.00
Robert Goelet	100.00
Grace (France) Limited	300.00
William A. Hall	100.00
Mrs. William Hanning	100.00
Mrs. Oscar L. Harries.	100.00
George B. Hayes	100.00
Mrs. D. V. Heck	100.00
A. S. Heidelbach	100.00
Alice E. Hendersen.	100.00
Mrs. Leo Hirsch	100.00
Mr. & Mrs. Hoeltzel	100.00
Mr. & Mrs. John J. Hoff.	1,000.00
Dr. William A. Hornung	100.00

Robert Hostater	100.00
G. K. Houned.	150.00
Mrs. Frances Wilson Huard	1,000.00
L. Huffer & Co.	300.00
Vice-Admiral H. P. Huse	100.00
International Committee Y. M. C. A. of America	500.00
Mrs. F. L. Jacott.	100.00
George H. Jackson	100.00
Mrs. H. H. Johnson	100.00
Mrs. Mary Humphrey Johnstone	210.00
Mrs. Florence Keep	200.00
Shaun Kelly	100.00
Miss Bessie J. Kibbey.	300.00
Stuart Knott.	100.00
Madame La Forge	100.00
Mrs. F. H. Lambrecht	100.00
Comtesse de La Lande	100.00
James W. Lane	1,000.00
Ralph M. Lauer	100.00
M. Lauvriere.	100.00
Mrs. C. W. Lee	100.00
Mme Hugues Leroux	500.00
Andrew D. Lillie.	100.00
Miss Livingston	300.00
Victor M. Llona	100.00
H. S. London	100.00
Grands Magasins du Louvre.	1,000.00
McArthur Bros	500.00
Archibald Mackay	500.00
Mrs. G. A. McMichael	500.00
Marwick, Mitchell, Peat & Co.	560.00
Lawrence Mead	100.00
P. M. Merriam.	100.00
Capt. W. R. Millar	100.00
J. N. Miller	150.00

Minor Functionary at the Crillon	100.00
Mission de la Société des Amis.	500.00
Mrs. J. A. Montant.	1,000.00
Morgan Harjes & Co.	500.00
Professor Bernard Moses	100.00
Mrs. S. N. Nave	120.00
Miss Mary M. Orr	200.00
Mrs. Louis Orvis.	100.00
George R. Ostheimer	200.00
M. Percy Peixotto	100.00
Marquise de Polignac	100.00
Capt. J. W. Richardson	100.00
Mrs. L. E. Richardson	500.00
Mrs. Ridgway	100.00
Mrs. Paul Rie	100.00
James W. Russell	100.00
Mrs. J. L. Sawyer	100.00
Mrs. M. C. Scattergood.	150.00
Charles L. Seeger	100.00
Mrs. James Van Alen Shields	100.00
Samuel Sloan	100.00
Société Anonyme de Produits en Caout- chouc.	1,000.00
William B. Soper.	100.00
Mrs. Ada St. Ferreol	100.00
Léon Stolz	100.00
Mrs. Joseph F. Taten.	100.00
Alfred Tebbitt.	100.00
Mrs. W. F. Thacher	235.50
Touring Club of France.	100.00
Miss Josephine Tozier	100.00
Mr. & Mrs. Twyeffort.	100.00
Mrs. W. K. Vanderbilt	1,000.00
Mrs. Henry Van Heukelom	500.00
Princesse Vlora.	100.00
Various Donations of less than 100 Frs each	2,373.00

Francis W. Warren	100.00
Mrs. John Griffin Weeks	100.00
F. R. Welles.	600.00
Miss Mathilde Weyer.	200.00
Mrs. Edith Wharton	500.00
Mary C. Wheelwright.	120.00
Mrs. Armstrong Whitney	200.00
Mrs. Irving W. Will	100.00
Mrs. Marion Will	100.00
Mrs. W. C. Younger	100.00
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Total	51,703.50

LIBRARY RULES AND REGULATIONS

Library Hours.—Week days : 10 a.m. to 10 p.m.—Sundays : 2 p.m. to 10 p.m. Closed : New Year's Eve and Day. ; February 22 ; Easter Monday ; Memorial Day, May 30 ; Independence Day, July 4 ; July 14 ; All Saints Day ; Christmas Eve and Day.

Borrowers' Cards.—Patrons, Life Members, and Annual Members, upon their request, will be issued three borrowers' cards free of charge. These cards are not transferable.

Student cards will be issued to students matriculated in any French University, and, at the discretion of the Librarian to students pursuing special courses in other educational institutions in Paris and to American soldiers and sailors in uniform.

The rates for annual subscriptions are as follows : 20 Francs for the use of one borrower's card for the period of one year ; 40 Francs for two cards ; 50 Francs for three cards ; 60 Francs for four cards ; and 70 Francs for five cards, which is the maximum number permitted to any one or for any purpose.

Borrowers who wish to subscribe for more than two (2) books must do so at the time of their original subscription in order to profit by the lower rate on the additional book. If not done at that time any additional books must be subscribed for at the regular rates.

Borrowers' cards are not transferable to any one outside the member's or subscribers' immediate family. When a subscriber leaves the city to reside elsewhere his or her subscription automatically expires.

The reader's card must be presented whenever a

book or a magazine is borrowed or returned. When the card is not in use it will be retained and kept in the card file in the Library.

If the reader should lose his card, the fact should be reported to the Library at once.

A temporary card may be issued. If the card reported lost is found, it should be returned to the Library even though a new card has been issued.

Change of mailing address should be reported promptly to the Library.

Issue of books.—Books are issued for fourteen days including Sundays, but excluding the holidays when the Library is closed. Books not in great demand may be renewed once for fourteen days either by mail or telephone or in person on or before the day the books are due. The request should state the author and title of the book, date due, borrower's number or name.

Reference books are not for circulation outside the library building.

Overdue, lost and damaged books.—A fine of ten centimes a day, the total not to exceed the price of the book or the magazine, will be imposed for retaining the book or the magazine longer than the time provided by the rules. As a courtesy, a reminder notice is sent for a book overdue three days. The date due is stamped in the back of the book. Until a fine has been fully paid, the card holder cannot draw books.

If a book is lost, the borrower must pay the price of the book or replace it with a new copy and pay the fines accumulated at the time he notified the Library of the loss. If such a book is found the cost of the book will be refunded.

Children's Books.—The Children's reading room on the first floor is free to all children. Children should have readers' cards of their own, but if they do not,

they will be allowed to borrow books on their parents' cards.

Reading Rooms.—Within the building the use of the book collections and the contents of the reading rooms are free to every one who desires to make careful and legitimate use of them.

Library Service.—Members of the Library Staff are at the service of all readers and visitors who may wish assistance in finding books or securing information from them. The present Staff is extremely small in number, owing to the financial limitations of the Library, and the demands upon their time and efforts are constantly increasing. The public is, therefore, respectfully asked to cooperate with the Library by being patient and indulgent when unavoidable delays or errors in the service may occur.

If any one has a just and proper complaint to make, it should be addressed in writing to the Secretary of the Board of Trustees, but no attention will be paid to anonymous or pseudonymous communications.

Improvements and extensions of the Library service will be carried out in proportion to the sums received from the public for the continued support and maintenance of the Library.

BALANCE SHEET

(Not including Books and Equipment.)

December 31, 1920.

Dr.

Cash Farmers Loan & Trust Co.	Frs. 252,328.00
Cash at Library.	15,100.00
Securities (Crédit National).	50,000.00

Frs. 317,428.00

Cr.

Reserve fund	Frs. 200,830.80
From Patrons	84,030.80
— Life Members.	52,000.00
— Endowment	50,000.00
— Annual Members (Initial fees)	14,800.00

Current Expense Fund.	108,072.20
Book Fund.	8,525.00

Frs. 317,428.00

DETAILS OF CURRENT EXPENSE FUND

Received from Annual Members (dues).	15,400.00
— Donations	43,178.50
— Book Borrowers	64,320.00
— Interest	4,959.90

Frs. 127,858.40

Expenses of Committee of Permanent Organization	19,786.20
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Frs. 108,072.20

The above statement has been examined by us and is in agreement with the cash records submitted. We have satisfied ourselves as to the existence on 31st December 1920, of the cash on hand and at Bank, and of the securities.

MARWICK, MITCHELL AND CO.

Chartered Accountants

Honorary Auditors.

- - PRINTED BY - -
HERBERT CLARKE
338, RUE ST.-HONORÉ
- - PARIS - -

