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The American Library in Paris

Annual Report 2004



A Message from the Chairman of the Board of Trustees

It takes only a quick look at this report to see what a successful and busy year it has been at the Library. We have continued and expanded our program offerings, increased our outreach efforts, and have undertaken an ambitious technology upgrade, which is scheduled for completion in early 2006.

The Board of Trustees and staff continue to seek ways to make the Library more responsive to its community of users. The newly installed technology will allow us to give you quicker service, easier access, and at-home querying of our collection.

The Board has wrestled with maintaining your privacy while complying with the USA PATRIOT Act, and has developed a policy on Confidentiality of Library Records and Patron Privacy in response.

The continually increasing usage and contributions demonstrate how important the Library is to its community, especially in difficult times.

The American Library in Paris remains an important bridge of Franco-American relations, and a center for Anglophone learning, reading, research, and leisure. We appreciate your support and look forward to working together to continue to improve our services and facilities.

Charmaine Donnelly

Thank You to these Donors for Their Major Gifts to the Library

The Board of Trustees and staff of the Library thank these donors for their generous support of the children's programs, the book budget, library technology, and the general fund.

The American Society of the French
Legion of Honor, in memory of
Roland Hawkins

The Annenberg Foundation
Thomas Benét

The Irving Berlin Charitable Trust
Chanel

Conti International

The Craig Family

Dechert LLP

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Judith Pillsbury

The Scaler Foundation

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The Wais Family

The Woodward Foundation

From the Director

The past year has presented challenges for the Library as the dollar dropped to new lows against the euro. Because the majority of the Library's operating expenses are in euros, gifts from the endowment and other grants in dollars were affected adversely by the dollar's continuing weakness.

Despite the difficulties with the exchange rate, the Library was able to maintain its acquisitions, its outreach activities to the community, and its all-important children's programs. A number of special programs for teens and pre-teens were added, as well as programs for parents on raising children in a multicultural society. We also instituted later opening hours one night a week. Other notable achievements for the Library this year involve our building: the opening of new space in the basement, where we gained nearly 100 square meters of needed shelving, and the bathroom renovation, supported by a grant from a generous donor.

We would not have been able to achieve all this without the Library staff, whose professionalism and dedication keep daily operations running smoothly, nor without our large number of selfless volunteers, who contribute huge amounts of time, effort, and professional services of all kinds to the Library. Special thanks go to the Board of Trustees for their hard work and financial support; to the Friends of the Library for their assistance with the Library's fundraising projects; and to the Annenberg Foundation for their continuing support of the positions of Children's Librarian, Director, and Evenings With an Author. Thank you to the Scaler Foundation for their generous grant for the General Fund, to the French-American Charitable Trust for their support for the Library's outreach programs, to the Irving Berlin Charitable Fund, to the Woodward Foundation for their generous support for the Child Development seminars, and to the many generous individuals and corporations whose gifts helped the Library not only sustain its programs, but grow.

Shirley Lambert, Director
01 53 59 12 63; s.lambert@noos.fr

Library Collections - 2004

Adult Books:	106,298 (4,946 added in 2004)
Children's and YA Books:	9,763 (483 added in 2004)
Audiovisual:	4,428 (425 added in 2004)
Periodical :	245
Total Collections 2004:	120,484

A total of 21,576 books were donated to the Library in 2004

Circulation of the Collection by Subject

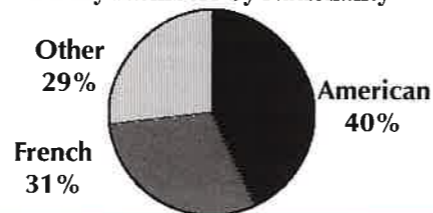
% of total	2004	2003	2002	2001	2000
Juvenile	25,8%	24,5%	25,9%	28,8%	22,8%
Fiction	29,2%	18,3%	17,8%	17,9%	18,1%
Mysteries/ScFiction	10,1%	9,4%	9,2%	9,8%	8,9%
History/Geography	8,1%	8,0%	8,4%	8,7%	8,8%
Misc. Nonfiction	7,5%	9,1%	7,6%	8,1%	8,8%
Literature	6,2%	7,1%	7,6%	8,0%	9,9%
Audiovisual	9,5%	9,2%	6,8%	2,8%	5,7%
Social Sciences	4,6%	4,8%	5,8%	6,1%	6,0%
Art, Film, Music	3,4%	3,4%	3,8%	4,2%	4,2%
Biography	2,2%	2,7%	3,0%	3,2%	3,3%
Periodicals	3,4%	3,6%	4,1%	2,4%	3,6%

Total Circulation: 121, 557
Per Capita 2004: 58.95 2003: 48.22
People are reading MORE.

Total Membership 2002

FAMILY	18.1%
JUVENILE	8%
INDIVIDUAL	33.6%
STUDENT	27.1%
Short Term Membership	
4 Month	6.4%
6 Month	1.8%
Other	9%

Library Members by Nationality



Sustaining Members

Our thanks to the following members for their special contributions:

Ms. Mary Brodbeck
Mr & Mrs Grenville Craig
Mr. Clifford de Roode
Mr. and Mrs. de Rouvray
Ms. Frances Gendlin
Mr. Christopher Hunter
Ms. Maureen Paget
Dr. Jacques Richardson
Mr. and Mrs. Berol Robinson
Mr. Hal Vaughan

University Memberships

- ◆ Brigham Young University
- ◆ ESLSCA
- ◆ New York University in France
- ◆ Stanford University Program in France
- ◆ Southern Methodist University in Paris
- ◆ University of Southern California in Paris
- ◆ International School of Management
 - ◆ Lexia International
 - ◆ Educational Programs Abroad
 - ◆ Schiller International University
- ◆ University of Westminster-Diplomatic Academy of London- Paris Center
 - ◆ Ecole Polytechnique
 - ◆ Université de Paris VII—Institut d'Anglais—Charles V
 - ◆ Université de Paris XII—Val de Marne
- High Schools**
 - ◆ International School of Paris

ADULT PROGRAMS

Many thanks to the **Annenberg Foundation** for their sponsorship of *Evenings With an Author*. In addition to our literary evenings, which welcomed several young adult authors this year, the Library continues to offer *Evenings of American Culture*. The two series comprised 24 programs in 2004.

Polly Platt, *French or Foe*

David I. Grossvogel, "A Fine Romance: Woody Allen, Jacques Démy, and the Musical." Co-sponsored by the Cornell Alumni Club of France

Catherine Masson, "George Sand: Genius Gone Mad and her Conquest of America." Co-sponsored by the Wellesley Alumnae Club of France.

Jazz Night with Steve Browman.

Ted Solotaroff, *Alfred Kazin's America*.

Tanuja Desai Hidier, *Born Confused*

Word for Word. The famed San Francisco theatre troupe presented "More Than Human," by Michael Chabon, and "Communist," by Richard Ford to a capacity crowd in the Salle Adyar.

Denny Lynch, "Paris in Photos" and Gary Kraut, *Paris Revisited*.

Stéphane Gerson, "Recapturing the Local Past: A Historical Perspective on a Modern French Craze." Co-sponsored by the New York University Club of France.

Society of Children's Book Writers and Illustrators workshop. "Hearing the Beat: Your Words Sing."

"D-Day Remembered." Roundtable discussion by World War II veterans., moderated by Hilary Kaiser.

Pharos. Annual poetry reading.

Child Development in the 21st Century

The seminar series by outstanding European physicians and mental health specialists, funded by the Woodward Charitable Foundation, continued to draw parents from all nationalities to hear the well-known speakers. Five programs were held in 2004.

Marcel Rufo, "Sexuality and Children."

Philippe Evrard, "The Neurological Development of the Infant."

Daniel Stern, "Inside the Mind of Your Baby."

Boris Cyrulnik, "The Resilience of Children."

Julian Cohen-Solal, "The Young Child in School: What Parents Need to Know."

The Library is grateful to the Woodward Foundation for their support of this series, as well as for their continuing support of the purchase of children's materials.

Partnerships with Suppliers

The Library is fortunate to have relationships with a number of local businesses who provide services at reduced rates or even *gratis*. We are extremely grateful to these generous merchants.

Proxi Super, groceries, party supplies, and craft materials

Corporate Editions, printing

Chateau d'Aumières, wines

Verres à la Fête, catering

Tamara Prevost, catering

WICE writers' workshop presentation.

Chamber music concert, co-sponsored by IMUNAH, a nonprofit organization dedicated to the musical training of young people.

"The New SAT and the College Admissions Process."

Presented by Kaplan, the college test company.

Vincent Chenille, with Pierre Rodier (007 Club of France). "Ian Fleming and James Bond: 40 Years Later."

Janet McDonald, *Brother Hood*.

Asma Hasan, *Why I Am a Muslim: An American Odyssey*.

Reception for IMPROSTIVAL, the first international festival of improvisational theater.

Mirror Visions. Richard Lalli, Tobé Malawista, and Scott Murphrey performed literary texts by American poets set to music—a unique and beautiful approach to celebrating American song. *The Library is grateful to the performers for their generous contribution of this performance.*

Mark Shaw, "How to Become a Published Author or Poet: A to Z." Special thanks to John Kohut.

Claude Bourguignon, *Betsy Bonaparte: The Belle of Baltimore*.

Alan Schom, Ph.D., "Revising History," the story of *The Eagle and the Rising Sun: The Japanese-American War 1941-1943, Pearl Harbor to Guadalcanal*.

Especially for parents:

Carol Rose, "What About Letters and Know-how?" A discussion on learning disabilities.

Corporate Sponsors Assist the Library in Many Ways

Our special thanks to the following legal firms for their unstinting support of the Library.

- The Paris office of Hughes, Hubbard & Reed. Particular thanks to Hughes partners Axel Baum, Nadine Voisin, and Claire Ayer for the many hours they contributed to the Library.
- The Paris and New York offices of Dechert LLP. Special thanks to Jonathan Schur and Donald Frey.
- Tax advisors Shubert, Collin for the professional hours that they contributed to the Library.

FINANCIAL INFORMATION

Statement of Activities			Statement of Financial Position		
	2004	2003		2004	2003
Changes in unrestricted net assets			ASSETS		
REVENUES			Current Assets		
Membership fees	191 852	201 833	Cash and other investments	115 058	134 765
Operating income	42 107	56 222	Accounts receivable	5 025	13 387
Rents	256 744	197 117	Prepaid expenses and deferred	12 496	7 309
USA Foundation donations rec'd	309 086	236 624	Total current assets	132 579	155 461
Donations received	169 915	207 865	Property		
Financial income	1 204	1 129	Furniture and equipment	4 212 170	3 867 074
Miscellaneous income	10 292	6 167	Less accumulated depreciation	-3 778 355	-3 372 111
Total unrestricted revenues	981 240	906 958	Total property	433 815	494 963
EXPENSES			TOTAL ASSETS	566 394	650 424
Supplies	88 304	61 319	LIABILITIES AND NET ASSETS		
Wages	428 981	418 485	PROVISION FOR RETIREMENT	77 036	111 152
Payroll taxes	163 641	241 090	Current Liabilities		
Building	70 763	58 985	Accounts payable		
Depreciation	112 880	135 099	Deposits from members	13 565	12 823
Advertising	5 926	4 007	Accrued liabilities		
Bank charges	1 157	6 444	Payroll and contributions	168 448	105 183
Accounting fees	69 580	12 546	Taxes	51 280	33 107
Insurance	24 659	20 179	Deferred revenue	67 791	62 950
Fundraising	28 592	11 197	Other liabilities	0	0
Programs	14 603	12 556	Total current liabilities	301 084	214 063
Shipping and postage	15 091	12 426	Net Assets		
Equipment rental			Capital stock	5 595	5 595
and maintenance	22 143	16 813	Retained earnings, endowment	344 032	500 108
Other maintenance	8 464	12 171	Change in net assets (less)	-161 353	-180 494
Telephone	6 531	6 221	Total net assets	188 274	325 209
Taxes	68 786	37 437	TOTAL LIABILITIES AND NET ASSETS	566 394	650 424
Other	12 492	20 476			
Total expenses	1 142 593	1 087 451			

NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2004

INCORPORATION AND ACTIVITIES

The American Library in Paris, Inc. ("the Library") is a not-for-profit corporation (501 (c) 3) under the United States Internal Revenue Service Code. It is incorporated in the State of Delaware. It is the largest English-language lending library on the continent of Europe. The Library is also authorized as an "association à but non-lucratif" in France, where it conducts its activities. It provides the services of a typical American public library to English-speaking residents of France, including book lending and programs for children, families, retired persons and other individuals, and it also supports an undergraduate program in the liberal arts for U.S. students studying abroad and French students studying for the CAPES and "Agrégation" programs.

Membership in the Library is open to all without regard to race, religion, age, gender or national origin.

FUNDS

The American Library in Paris, Inc. is the operating entity in France for the Library. It receives all operating revenues from membership and rental income and gifts from various fundraising activities and miscellaneous gifts and bequests throughout the year. Major gifts are received by The American Library in Paris, USA Foundation and are put either into the general endowment or into an individual fund from which the proceeds are used for the purpose intended by the donor, or the entire amount is used for the purpose intended by the donor. From time to time, gifts from the USA Foundation are transferred to the Library to subsidize operational revenues. All such transfers are noted in the financial statements.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Library's operations are conducted both in Euros and U.S. dollars. The financial statements are translated into U.S. dollars as follows:

Balance sheet items at year-end rates of exchange, except for components of net assets.
Revenues and expenditures at average rates of exchange during the year.

The resulting currency translation adjustment is shown as a separate component of net assets.

Revenues were received from the following sources:

Memberships, daily fees, rents	53%
Gifts	16%
Gifts from the Foundation	31%

Expenses were for the following:*

Personnel	49%
Collection	5%
Supplies and maintenance	46%

*Depreciation not included

FINANCIAL INFORMATION

THE AMERICAN LIBRARY IN PARIS, USA FOUNDATION

The American Library in Paris, USA Foundation, is the entity that receives major gifts from donors and manages the Library's endowment. The fund manager is Merrill Lynch.

PURPOSE

The American Library in Paris, USA Foundation ("USA Foundation") is a 501 (c) 3 tax-exempt foundation under U.S. IRS rules. From time to time, as the need arises for operating funds, the USA Foundation receives a request from the Library for a gift from the endowment to meet its needs. The Directors approve the gift and make the transfer.

CURRENCY

All funds in the USA Foundation are in dollars, although some are invested in Euro instruments to take advantage of exchange rates.

FUNDS

The USA Foundation maintains five (5) accounts of which two (2) are designated by their donors for specific uses. Fund investments are managed by Merrill Lynch. Funds designated for specific uses are recorded as permanently restricted.

ENDOWMENT

In 2003, the endowment funds balance on December 31 was \$2,726,238.

In 2004, the endowment funds balance on December 31 was \$2,801,829.

Financial statements audited by Deloitte & Associés

Complete financial statements are available in the Library for examination upon request.

FUNDRAISING ACTIVITIES

The 2004 Gala, Special Guest Paul Auster

This year's Gala, held at the Automobile Club of France, raised over \$50,000. Thanks to Paul Auster and special thanks to Chairman Lynn Kelley. Sponsors and supporters were a major part of the Gala's financial success.

Our thanks to:

The Wais Family
Judith Pillsbury
Mr. and Mrs. Méjanès
Mr. and Mrs. Gregory Weingarten
Merrill Lynch
XChanging
Friends of the ALP
Conti International
International Herald Tribune
Sullivan & Cromwell LLP
Paul Hastings, Janofsky
& Walker (Europe) LLP
Dechert LLP and
Jonathan Schur
Mr. and Mrs. Lee Huebner
Chanel
The Craig Family
The Library of America

Friends of the Library

The Library, with assistance of the Board of Trustees and the Friends of the Library, hosted several fundraisers over the year. Thanks to all those whose efforts made these events successful.

Winetasting with Donald and Pietie Kladstrup, authors of *Wine and War*.

Organized by the Library. Special thanks to the vineyards who contributed the wines: Chateau Coufran, Maison Joseph Drouhin, Domaine Huet, Maison Louis Latour, and Laurent Perrier, as well as to authors Don and Pietie Kladstrup for a memorable evening.

Hotel Bristol Cocktail Party with Guest Speaker William Pfaff

Organized by the Board of Trustees. Special thanks to Berna Huebner, Linda Emmet, Nancy Webster, William Pfaff, the Village Voice Bookstore, and the Hotel Bristol.

Public speaking workshop with Nick Morgan, "Working the Room."

Thanks to the Cornell Club of France and President Curt Bartosik, for organizing the event. Special thanks to Nick Morgan.

Cocktails with Alan Furst, author of *Dark Voyage*

Organized by the Friends of the Library. Thanks to Elizabeth Hochman and Sandra Craig; thanks to the many Board members and Friends for their participation. Special thanks to Alan Furst.

CHILDREN'S ACTIVITIES

Children and Young Adults

Every year the children's programs are the stars of the Library's activities. With guest storytellers, poets, clowns, parties, and many, many activities centered on reading and English, the Children's Room forms the focal point for families at the Library. Memberships for children increased 10.8% in 2004.

Programs for children included the lap-sit for toddlers (twice a month), story hour for children ages 3 to 5 (twice a week), stories and activities for children 6 to 9 (every week), a book club for ages 9 to 11 (weekly, fall and spring), teen nights, and the summer reading programs.

There were a total of 170 programs for children in 2004, in addition to the Summer Reading Program and the Holiday Party. There were also three programs for parents, initiated by Kristin Duncombe, who replaced Michelle Holder in August. Michelle had been Children's Librarian for two and a half years. In November, Kristin reduced her time to half-time and worked with the older children and teens. Rachel Kobic assumed the duties of Children's Librarian (also half-time) for the younger set.

Programs offered during the year included:

Mother Goose Lap-Sit (ages 1-3)

Wednesday Story Hour (for 3-5 year-olds)

Book Worms Book Club (ages 9-11)

Friday and Saturday reading events and activities (ages 6-12)

Teen events (12+)

Approximately 2650 children participated in these events.

Friends of the Children's Room

The Library also extends its thanks to the following Friends of the Children's Room:

Special thanks go to the **Annenberg Foundation** for their ongoing support of the Children's Librarian position.

Elizabeth Hochman and Sandra Craig, Co-Chairs of the ALP Friends, for the terrific Holiday Party and assistance with the Children's Book Sale.

Donors:

Molly, Lynn, and Marvin Wurzer

Lora Fountain

Elaine Benisti

Mrs. Edgar Kerestedjian

Agence Littéraire Catherine Lapautre

Summer Reading Program

The sixth annual summer reading program (**Reading Olympics**) attracted over 100 young readers, who received stickers for each book read and a certificate and prizes at the end of summer celebration.

Group Programs

The Library provided programs and story times for children from surrounding French and bilingual schools and organizations, including the Ecole Active Bilingue, L'Ecole d'Aujourd'hui, and the Lennen Bilingual School. Several high school teachers brought entire classes to the Library to learn how to conduct research for term papers using reference materials like encyclopedias, indexes, the catalog, and various journals.

Story Hour Special Events and Guest Stars

Guest storytellers, artists, and performers often lend their skills to the children's programs. In addition to these generous and talented individuals, a number of specialists in other areas of child development shared stories and activities with our young patrons. Special programs on keeping a journal, study skills, communication skills, health and nutrition, yoga, collage, and radio broadcasting were greeted enthusiastically by parents and children alike. Book Worms, the reading club for ages 9 to 11, continued, and teen nights added programs on keeping a journal and public speaking, as well as the ever-popular movie discussion groups.

Thanks to all the guests and volunteers who made the 2004 programs such a success.

Tony Daley, clown and storyteller

Christian Leconte, storyteller, whose drum and lively tales enriched several programs and provided entertainment at the Holiday Party

Sarah Riggs, author, "Summer Nature Journal."

Sandi Gogel, *Hanukkah Celebration*.

Lynsey Powell, yoga for kids and teens

Other presenters:

Claire Fox,

Judith Collignon,

Alexis Niki,

Darden Smith,

Sabrina Henze,

Helen Shavit,

Jane Kurtz,

Deanna Canonge,

Iren Smolarski

Emily Donahue, volunteer at weekly story hours.

Volunteers:

Chloé Bakalar

Kelly Buchanan

Christine Griffith

Ian Nelson-Roehl

Mary Schmemann

Children's Activities

Children's Holiday Party

The Friends group, chaired by Elizabeth Hochman and Sandra Craig, again pooled their considerable talent for decorations, food, and entertainment to bring holiday sparkle to over 150 youngsters and families. Santa and his chief elf had candy canes and books to hand out; Nancy Magaud led rounds of carols at the piano; and a large number of Junior Friends of the Library helped with crafts activities.

Thanks to storyteller Christian Leconte for his magical drum and enthralling stories and to Brenda Bertholf and Juliette Timsit for decorations and assistance.

Many thanks to caterer Tamara Prevost for her special contribution and to Sandra Craig for contributing many of the refreshments.

Thanks to the Friends, Bob Gogel, Michael Gogel, and Nancy Willard Magaud, and the American Church, as well as to the many volunteers.

Special thanks to Guy Dunham for his sponsorship of this event.



Halloween

Professional Activities

Library Director Shirley Lambert attended the annual conference of the American Library Association, in Orlando, Florida, in June. With nearly 20,000 attendees and hundreds of programs, committee meetings, and speakers, the four days were packed with sessions on fundraising, reference sources, children's materials and programs, and library management, as well as opportunities to see and try the latest technologies for managing and presenting information. The exhibit floor showcased publishers of books, journals, and online information, as well as library furniture and supplies. A number of publishers donated books to the Library—special thanks go to Scarecrow Press.

Volunteers at The Library

The Library depends on volunteers for many things, from greeting patrons and checking their cards, shelving books, and checking books in and out, to helping with children's programs, assisting with mailings and evening programs, and fundraising.

Volunteers 2004

Michele Ainzara

Tiffany Aasen

Simone Adhemar

Chloé Bakalar

Jane Binks

Kelly Buchanan

Sandra Craig

Claire Craig

Alex Chevallier

Rose Choe

Tony Daley

Chris Daniels

Stephanie Diaz

Emily Donahue

Mona Estell and family

Rachel Forster

Kevin Galindo

Michael Gogel

Sandra Gogel

Robert Gogel

Anne Golden

Alfredo Miranda Gonzalez

Christine Griffith

Elizabeth Hochman

Jing Hua

Charlotte Kagan

Tamara King

Yael Kropsky

Christian Leconte

Jean Martin

Sallye Martin

Monique McGinty

Deepshikha Mehrotra

Baltis Méjanès

Lee Mizell

Michelle Momdjian

Jennifer Morival

Jacqueline Nafziger

Chad Nelson

Ian Nelson-Roehl

Nadia Pazolis

Anne Raynaud

Gloria Russo

Morlene Schatzer

Micheline Scherrer

Mary Schmemann

Michèle Sedorii

Nitza Solà-Rotger

Nora Valabregue

David Witter

Technology Volunteer

Christopher Daniels

Interns

Jennifer Adams

Laurie Briggs

Myka Carroll

Roselin Castillon

Julia Friedlander

Michelle Levin-Crowley

Laura Tuers

High School Interns

Elizabeth Adams

Joëlle Devantine

Kevindaryan Galindo

Marine Ruols



A little cowboy enjoys our Children's Collection.

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Jim and Lynne Pasquette

Judith Pillsbury
Robert and Emily Pingeon
Carole Pinto
Russell and Lydia Pollack
Anne Raynaud
Fern H. Robinson
Thomas and Carol Rose
Baroness Philippine de Rothschild
Emilie Rubatto
Alan Schom
Frank and Helen Schroeder
Jonathan Schur
Eric and Elizabeth Schwartz
Andrew S. Shagrin
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Birthe Stein
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Grace Teshima
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