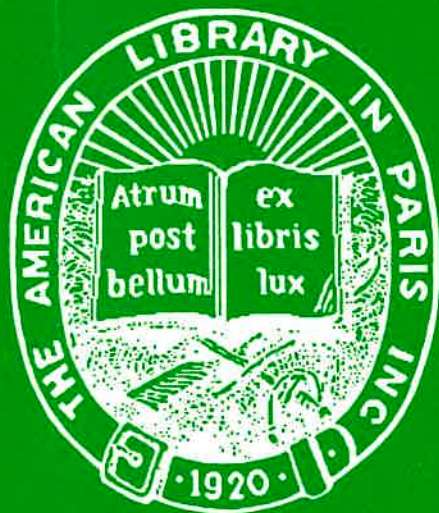


AMERICAN LIBRARY IN PARIS



ANNUAL REPORT

1993

AMERICAN LIBRARY IN PARIS

10, rue du Général Camou

75007 Paris

Tel: 45 51 46 82

Hours

Open Tuesday through Saturday 10 a.m. to 7 p.m.

Extended hours, Sundays, Mondays and evenings,
are available to members when the American University library is open.

Entrance: 9 bis, rue de Monttessuy

Closed for French legal holidays.

Acting Director:

Adele D. Witt

REPORT OF THE CHAIRMAN

This past year two especially notable and even historic events for the American Library in Paris have taken place.

The Library and the Library of the American University of Paris have been working to conclude an agreement which will open a new era of cooperation and teamwork in the accomplishment of our respective missions. The foundation of the agreement, our shared premises and a shared computer data base, will logically lead to an expansion of services and streamlining of administrative tasks. This will be implemented gradually. Bob Gogel, ALP Trustee and Treasurer of the Board, is to be thanked for the generous amount of time spent and his tireless efforts working with the University administration on behalf of the American Library in Paris in the negotiation of this agreement.

And in Angers on December 1, 1993, the ALP's newest branch was officially inaugurated in the presence of the Président du Conseil Général, the Mayor of Angers, the Presidents of the two universities, the Université d'Angers and the Université Catholique d'Angers and myself as well as over 200 invited guests. This branch is the result of a joint venture which represents all the elements in an ideal library branch: the geographical area, the local population, the universities' personnel and students. An "association" was formed with each party contributing significantly to the whole. Professeur Philippe Séjourné, doyen de la faculté des études américaines, retired, was largely responsible for bringing together, in record time, the different groups which formed this partnership. ALP Trustee Virginia Pilpoul, worked equally hard and diligently for the Library's behalf and is sincerely thanked for her contribution to this ground-breaking accomplishment which will serve as a model in the future for all the branches.

There were many other highlights and much hard work done during the year by the Board of Trustees. On June 22, 1993, our Annual Gala Dinner was held at Ambassador Pamela Harriman's residence with guest speaker Lee Huebner making a very enlightened farewell address as Publisher of the International Herald Tribune. We are grateful to Trustees Mary Beth Behrent and Steve von Steen who were the very able organizers of this highly successful event. We thank our sponsors, Marwais and the International Herald Tribune, and our patrons of the Gala, Gemini Consulting, J.P. Morgan, Chubb Compagnie d'Assurances, TLC Beatrice International Foods Holding, Merrill Lynch and special donors, Coca-Cola, Champagne Château de Boursault and Van Cleef & Arpels. To all our attending guests and those who made a contribution but were unable to attend we extend our grateful appreciation. A Tombola was held at the Gala to raise funds for the purchase of English-language videotapes to start a Videothèque at the Library in 1994. Unfortu-

nately, because of space limitations, I cannot thank here individually the many donors of the very elegant prizes which made for the success of this Tombola. You all are recognized in the special benefactor's section of this report. Naturally, we also thank all those who bought Tombola tickets!

Among the many Trustees whose work is so valuable to the Library, I would like to mention in particular: Guy Dunham, Second Vice Chairman, who, as Chairman of the Buildings and Maintenance Committee, had an especially arduous year protecting our interests vis-à-vis the giant construction project next door on the rue de Monttessuy; Catherine Coste, Secretary to the Board, who graciously hosted the 1993 staff/volunteer party and assisted and accompanied Virginia Pilpoul in her work establishing the Angers branch; Nancy Willard Magaud who served as special interviewer for the Search Committee in New Orleans this summer and who organized our Annual Christmas party; Jack Anderson who served as Chairman of the Search Committee; Dr. Brooke Sheldon who served as expert consultant to the Search Committee and last, but certainly not least, Mary Walton Curley, former U.S. Ambassador to France Walter J.P. Curley's wife who generously agreed to become a Trustee to continue her support of the Library from her home now in the United States.

In March of 1993, Bob Grattan resigned after seven years as Director of the Library to return to the United States in August to continue his career there. His former assistant, Adele Witt, became Interim director and she is to be applauded for the really fine job she has done leading the Library through a difficult time financially and with fewer staff members. The staff has worked at an excellent level during this time which has seen an unprecedented increase in membership which speaks volumes about the quality of their work. The Board of Trustees congratulates you all for this fine job.

Since half of 1993 was spent in the search of a new Director, I would like to announce that Kay Rader from Washington, D.C. has been chosen as the new Director. She will begin her duties in April of 1994. We are looking forward to an exciting and challenging phase in the work of the American Library in Paris under her leadership. I would also like to thank all the other candidates who may read this report for their interest in the position.

Thank you to all of the Library members, volunteers, friends, donors, authors of our speakers' evenings and Trustees for your help in making the American Library in Paris a sterling reflection of all who contribute to its standards of professional excellence in its community service and a reflection of the community itself.

Respectfully submitted,

Michèle Gompel
Chairman

COLLECTIONS

| | | | |
|-------------------------------|--------|-----------------------------|-------|
| <i>Materials inventoried:</i> | | <i>Materials cataloged:</i> | |
| Adult books: | 89,870 | Adult books: | 6,395 |
| Children's books: | 7,220 | Children's books: | 756 |
| Periodical titles: | 446 | Periodicals (current): | 344 |
| Microforms: | 2,367 | Microforms: | 728 |
| Records and cassettes: | 1,281 | Cassettes: | 128 |
| Compact discs: | 302 | Compact discs: | 102 |

Books sent to branches: 3,116

Circulation of materials for home use: (86,402 total)

| <u>Fiction</u> | <u>Non-Fiction</u> | <u>Juvenile</u> | <u>Periodicals</u> |
|----------------|--------------------|-----------------|--------------------|
| 26,759 | 33,956 | 11,943 | 4,284 |
| 34.3% | 43.3% | 16.4% | 6% |

Building use by non-members: 2,516

Interlibrary requests: 2,862 from general; 2,140 from ALP branches

Interlibrary loans: 477 general, 428 to branches

Photocopies: 219,753

LIBRARY EXCHANGES

In 1993 the American Library in Paris hosted interns from library schools throughout the world. These cooperative exchanges are helpful for the ALP and the future librarians by teaching them how to use modern technology.

We had four students from French library schools. Ms. Joëlle Alperine, École de Bibliothécaire-documentaliste, Paris, conducted a survey of the OPAC terminals use. Lior Bitoun, Université de Paris I, organized the ALP archives. Ms. Aurélie Caddoux, IUT Tours, added the ALP periodical holdings to the CCN (Catalogue Collectif National des Publications en série) which is available on minitel. Ms. Solonge de Crecy, École de Bibliothécaire-documentaliste, Paris, helped compile the bibliographies for the CAPES program for 1993/94.

Mr. Idrissa Y KaiKai from Sierra Leone helped in the preparation of the CAPES dossiers which are made available to the public.

Two interns were from the local high schools. These two internships were part of a program to introduce young people to life in a working situation. Ms. Stephanie Cêtre, CES Jean-Jaures, Poissy, undertook a project of arranging the periodicals in the research center. Ms. Sara Singer, EABJM, helped by adding the information for CAPES program into the computer.

MEMBERSHIP

| | |
|----------------------------|-----|
| First Edition & Sustaining | 1% |
| Family | 16% |
| Individual | 32% |
| Student | 43% |
| Juvenile | 3% |
| Readers | 2% |
| Other | 3% |

In addition, about 775 American University of Paris students, faculty and staff also used the library.

Total Membership: 2,242

| | |
|----------|-----|
| American | 38% |
| French | 41% |
| Other | 21% |

First Edition and Sustaining Members have chosen to support the Library over and above the normal membership rates. The 1993 members are:

First Edition

Ms. Ann Ghisolfi
Mr. Maurice Leconte
Mr. and Mrs. Joseph Stanislaw
Mr. Steve von Steen

Sustaining

| | |
|---------------------------|-------------------------------------|
| Ms. Marie de Bodinat | Mr. and Mrs. Alan Hancock-Gallagher |
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VOLUNTEER SERVICES

Volunteers continue to be an integral part of the American Library's operations. In 1993, twenty-six volunteers contributed 2,656 hours of their time and services.

Information Desk: The volunteers who work on the Information Desk are the public's first contact with the library. They control the cards as people enter the library. For people who want to know more about the library, they tell the prospective members about the library and take the new member's inscription. We want to thank Renée Barjavel, Cobi Camberlein, Tim Connolly, Ghislaine Elliott, Suzie Forissier, Gloria Knight, Simone Leary, Erma Manoncourt, Janet Pappani, Susan Parrish, Anne Reymond, Edgar Rubin, Pat Skinner, Irena Skyrokomla and Alice Temesvary for their role in increasing the membership.

Technical Services: Susan Barker, Irena Skyrokomla and Anne Dennerly helped to cover the new books before they were made available to the public. Kelly Roughton aided by interns Sarah Singer and Idrissa Y KaiKai, helped in the preparation of the CAPES and Agregation bibliographies.

Circulation Desk: In Circulation, the volunteers help the regular staff with the circulation of materials, answering telephones, shelving books and stack searches. Janine Beneviste, Karim Elawar, Nicole Ravier, Daniel Sussner and Maggie Villa helped in 1993.

Children's Department: Janet Pappani coordinated the Wednesday afternoon Story Time and film strip with Michèle Bodelin, a member of the ALP staff. Sabrina Henze came in many times to read stories. We also had the help of many parents who told stories to the children.

Director's Office and Development Office: Diane Huntley has been running the Development Office on a volunteer basis. She has coordinated all the author evenings, written the newsletter and organized the mailing, sent the thank you letters and made out the receipts for the donations. Arlene Wherrett has helped in the Director's Office with the compilation of statistics and typing special reports along with Kelly Roughton.

On behalf of the staff and the Board of Trustees, we want to thank all the volunteers for the time and help which they have given to the operation of the American Library.

SPECIAL EVENTS

Gala Benefit Dinner: June 22
Christmas Caroling Party: December 17
Lecture Series with Mr. Herbert Lottman, Mr. Frederick Turner, Mr. Daniel Shanahan, Ms. Marsha Hunt, and Ms. Carol Pratl

A NEW BRANCH IS BORN: ANGERS

The American Library in Paris has five branch libraries: Angers, Grenoble, Montpellier, Nancy and Toulouse. Most of the ALP branches were created in the Sixties when the United States Information Service closed down its libraries in the provinces and gave some of its book collections to the American Library in Paris, a private organization. Agreements were drawn up between the ALP and the Universities in which ALP supplied the core collection, cataloging and management.

Two years ago, in the wake of various problems encountered with the universities, it became apparent that the situation of our branches had evolved since their creation. The ALP Board of Trustees decided to set up criteria for the creation of any future branches. These criteria are to be, for each local library:

- open to the general public, with open stacks;
- premises easily accessible, in the center of town, and well marked, as well as individualized (a separate building, or a locked door with the name indicated)
- a bilingual/bicultural director, to be submitted for approval to the director of the ALP;
- financial support from local French authorities, and whenever possible from private industry, in addition to the universities;
- a program of volunteer workers, to assist the full-time director and part-time deputy.

On December 1, 1993 our newest branch, the Bibliothèque Américaine d'Angers, opened its doors to the public. This branch is the first to correspond to the new criteria. It is the first multi-partner operation: the City of Angers, the Conseil Général of Maine et Loire, the Université d'Angers and the Université Catholique d'Angers share all the expenses involved in the setting up and the running of the library in Angers. ALP furnished the core collection of books, periodicals and documents, and assures spontaneous renewal of periodicals, cataloguing the books and administering Angers' orders. The Bibliothèque Américaine d'Angers is also the first of our branches to be connected by computer to ALP, which means that users in Angers have access to Paris' collection as well as their own.

For the Bibliothèque Américaine d'Angers, negotiations were conducted for ALP by Trustee Virginia Pilpoul, Delegate to the ALP Branches, and for the French authorities and the two universities by Professor Philippe Séjourné, former dean of the English department at the University of Angers.

Respectfully submitted,
V. Pilpoul

RECEIPTS AND EXPENSES

(Cash basis)

January 1 – December 31, 1993 (unaudited)

| REVENUES | (French francs) |
|---------------------------------------|-------------------------|
| Membership fees | 1.600.000 |
| Rent from American University | 900.000 |
| Shared Costs from American University | <u>289.000</u> |
| Total Revenues | <u>2.789.000</u> |

| OPERATING EXPENDITURES | (French francs) |
|--|------------------|
| Personnel | 2.230.000 |
| Books, periodicals, CDs, microfilm, etc. | 684.000 |
| Building Maintenance | 576.000 |
| General Administration | <u>888.000</u> |
| <i>Total</i> | 4.378.000 |

| CAPITAL EXPENDITURES | (French francs) |
|-----------------------------|-----------------|
| Research Center - Microfilm | 241.000 |
| Computer Equipment | <u>256.000</u> |
| <i>Total</i> | 497.000 |

| | |
|---------------------------|-------------------------|
| Total Expenditures | <u>4.875.000</u> |
|---------------------------|-------------------------|

| GIFTS | (French francs) |
|--------------------------------------|-------------------------|
| General gifts | 651.000 |
| Gifts from Library's U.S. Foundation | <u>1.435.000</u> |
| Total Gifts | <u>2.086.000</u> |

BENEFACTORS

One of the most important resources of the American Library in Paris is the numerous book donations we receive every year. Unfortunately, space does not permit us to mention all the individuals and companies who gave books in 1993, but it does permit us to give special thanks to the following contributors:

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