

AMERICAN LIBRARY IN PARIS



ANNUAL REPORT

1991

AMERICAN LIBRARY IN PARIS

10, rue du Général Camou

75007 Paris

Tel: 45 51 46 82

Hours

Open Tuesday through Saturday 10 a.m. to 7 p.m.

Extended hours, Sundays, Mondays and evenings,
are available to members when the American University library is open.

Entrance: 9 bis, rue de Monttessuy

Closed for French and American legal holidays.

Director:

Robert Grattan, III

AMERICAN LIBRARY IN PARIS

The American Library in Paris, founded in 1920, is one of the oldest private American cultural institutions in Paris and the largest English-language library in continental Europe. It is a non-profit membership institution open to English readers of all nationalities.

The goals of the founders, to which the American Library in Paris continues to subscribe, were:

- To establish and maintain in Paris and elsewhere a library of books, periodicals and newspapers in English.
- To aid in the international exchange of information about books, libraries and library methods.
- To promote cordial relations between France and the United States through mutual association in library service.
- To provide for the English-speaking community of Paris the essential services of an American library.

Circulation, reference, photocopying, microforms, and access to the Reading Room are available to members. These services, with the exception of borrowing privileges, are available to non-members for a daily or six-month user fee.

Collections:

Reference books, general fiction and non-fiction, and children's books.

Periodicals and indexes.

Audio recordings.

Microforms (including the complete International Herald Tribune, on microfilm, from its founding in 1887).

Branches:

Grenoble, Montpellier, Nancy, Nantes, Toulouse.

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REPORT OF THE CHAIRMAN

We can truly say that 1991 was one of the most successful years in the Library's recent history in spite of beginning with the Gulf War which necessitated extra security measures and caused a drop in membership (which has more than been made up for now)! Our investment in hard work and our planning for the long-range future of the Library are both benefiting the Library.

The most significant improvement in the Library was the construction of the new Research Center. With a gift core of 500,000 FRF from numerous donors, the Development Committee was able to raise matching funds from the J.P. Morgan Charitable Trust, the Florence Gould Foundation and from the Conseil Supérieur du Mécénat Culturel. We are indeed grateful to these three prestigious establishments for the trust and confidence they are expressing in the Library. This two million francs enabled the Library to build the Research Center and embark on phase three of the Library's total renovation program, the microforming of the entire periodicals collection. The Development Committee, led by First Vice Chairman John H. Riggs, Jr. is to be thanked for their continuing good work.

Nineteen ninety-one was also a record-breaking year in general Library fund-raising. This is due, in part, to a successful Gala held on April 18 at U.S. Ambassador and Mrs. Curley's residence with Philippe Labro as our charming guest speaker, and chaired by Trustee Robert Gogel. It is also partly due to a very generous contribution from the Scaler Foundation for which Trustee Catherine Coste is responsible. We thank them both. The remainder is from the more and more sizeable response from our donor base which is also growing all the time. We thank all of you who answer the Library's annual appeal for funds.

While the Library in Paris is evolving, its branches are also very active. Trustee Virginia Pilpoul is to be thanked for her very active overseeing of our branch development. One thing we hope for in the near future is a computer link-up between Paris and the branches. Ron Albert, visiting librarian from the Long Beach City College Library, here on sabbatical in 1991, is to be thanked for his work in formulating a plan of action and making recommendations for the branch automation.

It was with great regret that the Board, Staff and Volunteers said farewell to Trustee Jeff Williams this Fall. Jeff and her husband, Bob, returned to live in the States. She can never be thanked enough for her work with the Library. We are happy to say that Loida Lewis and Janet Pappani have replaced her and that the Volunteer program without which the Library could not function as it does, continues with its important function. The work of Director Bob Grattan and the Library staff, who are here to welcome you to this most precious public service, your community library, is also greatly appreciated.

On behalf of the Board of Trustees, I thank all of you who have contributed to making 1991 such a great year for the Library and who are encouraging us to surpass these achievements in 1992!

Respectfully submitted,

Michèle Gompel
Chairman

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COLLECTIONS

Materials inventoried:

Adult books:	82,466
Children's books:	6,100
Periodical titles:	450
Microforms:	1,238
Records and cassettes:	1,177

Materials cataloged:

Adult books:	5,952
Children's books:	319
Periodicals (current):	340
Microforms:	58

Books sent to branches: 8,321

Circulation of materials for home use:

<u>Fiction</u>	<u>Non-Fiction</u>	<u>Juvenile</u>	<u>Periodicals</u>
28,308	35,874	10,429	3,512
36.23%	45.91%	13.35%	4.49%

Building use by non-members: 2,080

Interlibrary requests: 1,140 from general; 2,728 from ALP branches

Interlibrary loans: 190 general, 273 to branches

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MEMBERSHIP

First Edition & Sustaining	1%
Family	17%
Individual	33%
Student	42%
Juvenile	3%
Readers	4%
Other	3%

In addition, about 800 American University of Paris students, faculty and staff also used the library.

Total Membership: 2,010

<u>American</u>	<u>French</u>	<u>Other</u>
40%	41%	19%

First Edition and Sustaining Members have chosen to support the Library over and above the normal membership rates. The 1991 members are:

First Edition

Mr. Jean Sardis
Mr. and Mrs. Joseph Stanislaw
Mr. Steven Von Steen

Sustaining

Mr. Roman Bernaut
Mrs. Nancy Boespflug
Ms. Rebecca Brite
Mr. Simon Copans
Mr. and Mrs. Grenville Craig
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Mrs. Ann Muir
Mr. David Prosser
Mr. Jacques Richardson
Ms. Barbara Schwarz
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Mr. and Mrs. James Swayzee
Mr. Frederick Turner

VOLUNTEER SERVICES

Volunteers continue to be an integral part of the American Library's operations. In 1991, forty-six volunteers contributed 4,354 hours of their time and services to the following departments:

Director's Office

Book sales, book lists, volunteer training and scheduling.

Cataloging Department

Inventory, book repair, book orders.

Periodicals Department

Research, photocopying.

Circulation Desk

Shelving, shelf-reading, telephone, general research and circulation.

Children's Department

Wednesday afternoon Story Time and film strip.
Introduction to library and computer usages for school classes and Girl Scout troops.

Development Office

Fund-raising, publicity, mailings and distribution.

Information Desk

Security, general information, and membership information. The volunteers who man the information desk are the public's first contact with the Library.

SPECIAL EVENTS

Gala Benefit Dinner:	April 18
Book Sale and Open House:	October 20
Christmas Caroling Party:	December 6

Monthly Lecture Series

RESEARCH CENTER BENEFITS FROM HIGH-TECH IBM DONATION

Funds from the very successful Research Center campaign have allowed us to realize our plan to move all periodicals, indexes and microforms into one convenient and efficient location with open public access. Not only did we cover the costs of construction, but we were able to develop enough support to purchase the state-of-the-art equipment necessary for its operation.

An important high-tech donation in kind was received from IBM Europe this year when they presented us with three PS/2 55SX CD-ROM workstations to be placed in the Research Center. These microcomputers will allow the rapid searching of new optical disk indexes purchased for the Center. The IBM gift also included two additional PS/2 microcomputers and a laser printer for administrative use. Another IBM PS/2 was donated by John Riggs, through White & Case, to replace outdated hardware being used for accounting.

Phase Two of the Research Center, the microfilm replacement of back issues of periodicals, was greatly helped when funds in the amount of \$8,442 were received from the Samuel I. Newhouse Foundation for purchasing the *New Yorker* magazine back files on microfilm. Over the next several years, the majority of our paper copy periodicals will be replaced by microfilm thanks to funds given for Phase Two.

THE BRANCHES

In cooperative arrangements with the French universities at Grenoble, Montpellier, Nancy, Nantes and Toulouse, the American Library's branches serve students and scholars in American Studies as well as members of the general public. The main library in Paris adds to the branches' collections with duplicate books received as gifts, as well as new books bought for the branches. It is hoped that the branches can soon be linked by computer with the main library.

RESEARCH CENTER

The following corporations, foundations, and trusts made contributions for the Research Center's renovation and equipment:

3M France	Irving Berlin Charitable Fund, Inc.
Bankers Trust Company	J.P. Morgan
Chubb Compagnie d'Assurances Européene, S.A.	J.P. Morgan Matching Gifts
Coca-Cola France	KPMG Peat Marwick
Conseil Supérieur du Mécénat Cultuel	Lafarge Coppée
Dillon Fund	Mudge, Rose, Guthrie, Alexander & Ferdon
EABJM/Parents' Association	Paul, Weiss, Rifkind
Ecole Active Bilingue	Procter & Gamble France
Jeannine Manuel	Reginald F. Lewis Foundation, Inc.
Florence Gould Foundation	Scaler Foundation
IBM Europe, S.A.	Samuel I. Newhouse Foundation, Inc.
International Herald Tribune	Stanley Roth Charitable Trust

In addition, the following individuals contributed to the Research Center:

Mr. and Mrs. William B. Akers	Mrs. John D. Gordan
Madame Remi Boissonnas	Mrs. Rebecca Hamilton
M. et Mme. Nicolas Boissonnas	Ms. Brenda Harper-Vandamme
Ms. Rebecca Brite	Mr. George V. Hook
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Mr. and Mrs. Tom F. Cone	Mrs. Evelyn Jadot
M. et Mme. Roger Coste	M. et Mme. Gérald van der Kemp
Mrs. Mary Walton Curley	Mrs. Randolph A. Kidder
Dr. Charles C. Dickinson and Mrs. Dickinson	Mr. and Mrs. Antoine de Laire
Mr. Guy Dunham	Mr. Arthur L. Loeb
Mrs. Leslie Lykes de Galbert	Miss Helen Reed
	Dr. Jacques Vettier et Mme. Vettier

RECEIPTS AND EXPENSES

(Cash basis)

January 1- December 31, 1991 (unaudited)

REVENUES	(French francs)
Membership fees	1,428,000
Rent from American University	800,000
Shared Costs from American University	<u>300,000</u>
Total Revenues	<u>2,528,000</u>

OPERATING EXPENDITURES	(French francs)
Personnel	2,275,000
Books, periodicals, CD's, microfilm, etc.	591,000
Building Maintenance	515,000
General Administration	<u>718,000</u>
Total	4,099,000
CAPITAL EXPENDITURES	(French francs)
Research Center	1,040,000
Equipment	<u>13,000</u>
Total	1,053,000
Total Expenditures	<u>5,152,000</u>

GIFTS	(French francs)
Capital gifts (Research Center)	872,000
General gifts	1,092,000
Gifts from Library's U.S. Foundation	<u>660,000</u>
Total Gifts	<u>2,624,000</u>

BENEFACTORS

One of the most important resources of the American Library in Paris is the numerous book donations we receive every year. Unfortunately, space does not permit us to mention all the individuals and companies who gave books in 1991, but it does permit us to give special thanks to the following contributors:

Actes Sud
Agence Littéraire Eliane Benisti
Agence Littéraire Alexandra Chapman
Agence Littéraire Lora Fountain
Agence Littéraire Michelle Lapautre
American Cathedral
American Library Association
Australian Embassy
Book Club Associates
Brentano's
CASE
Dun & Bradstreet
Editions Robert Lafont
International Herald Tribune
La Nouvelle Agence
Libraries Unlimited
Meckler, Ltd.
National Gallery of Art, Washington, D.C.
Time-Life, Inc.

Corporate Gifts

Coudert Frères
Cristalleries de Baccarat
Davis, Polk & Wardwell
Ford France, S.A.
IBM Europe
Mudge, Rose, Guthrie, Alexander & Ferdon
Sullivan & Cromwell
White & Case

Foundations and Trusts

Henry B. Plant Memorial Fund
JLM Benevolent Fund
Joel Dean Foundation
New York Community Trust
Sara Lee Foundation Matching Grants Program
Scaler Foundation

Sponsors of 1991 Gala Benefit Dinner

JP Morgan
International Herald Tribune
Alico
The MAC Group
Marwais Steel Company

Gifts in Kind

Harold Fringhian: champagne
Christian Dior: perfume
EuroDisney: Christmas party favors and entertainment
FNAC: books for Gala Benefit Dinner
White & Case: microcomputer

Donors to 1990-91 Campaign and Gala

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Ms. Babette B. Serlin
Mr. Roger S. Seymour
Mr. and Mrs. Alphonse Sicard
Mrs. Willard S. Simpkins
Mrs. Wendy Simpson
Mr. Bernard Sinsheimer
Captain Thomas U. Sisson and
Mrs. Sisson
Mr. and Mrs. Gérard Souham
Mrs. Robert W. Stoddard
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Mademoiselle Toby Stone
Mr. John Stutesman, Jr.
Mr. Edward B. Sullivan
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M. et Mme. Arnaud
de Vitry d'Avaucourt
Rear Admiral John R. Wadleigh and
Mrs. Wadleigh
Mr. William H. Wainwright
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Mr. Gunther Zart

LEGACIES TO THE AMERICAN LIBRARY IN PARIS

Please consider leaving the American Library in Paris a legacy in your will. The Library is a non-profit, membership institution receiving no government subsidies. It depends upon the generosity of its members, friends and benefactors. A legacy would be a very real help in assuring its future growth and development.

U.S. Legacies to the AMERICAN LIBRARY IN PARIS-USA FOUNDATION

The American Library in Paris-USA Foundation is a U.S. registered charity and all gifts to it are completely exempt from U.S. capital gains tax and capital transfer tax. The wordings that follow are suitable to send to your attorney should you wish to make a bequest. They could be incorporated either into a new Will or as a Codicil to your existing Will.

"I bequeath to the American Library in Paris-USA Foundation, 306 South State Street, Dover, DE 19901, the Sum of ..."

or

"I bequeath to the American Library in Paris-USA Foundation, 306 South State Street, Dover, DE 19901, the Sum of a ... share (state the fraction you choose) of the residue of my estate."

or

"I bequeath the residue of my estate to the American Library in Paris-USA Foundation, 306 South State Street, Dover, DE 19901"

French Legacies to the AMERICAN LIBRARY IN PARIS

Special rules apply, but French legacies are also exempt from all French taxes. Please contact us for details.

ERRATA

Due to a database error, the following names were inadvertently omitted from the list of *Donors to 1990-91 Campaign and Gala*, pages 14-15:

Mr. Philip Auerbach	Mrs. Serge Korff
Mrs. Mary Beth Behrent	Mme. Anna Lascar
Mr. Pierre Bonelli	Mrs. Nancy Willard Magaud
Mrs. Mary Brodbeck	Ms. JoAnne Nicholson
Mr. and Mrs. Tom F. Cone	Mr. Joseph Stanislaw
Mme. Jérôme de Courcel	Mr. Gordon Stone
Mr. and Mrs. Grenville Craig	Mme. Judith Symonds
Mme. François Dalle	Mme. Helen Tange
M. et Mme. Jacques Dupuy	Mme. Kandice Vettier
Mr. and Mrs. Edouard C. Emmet	Mr. and Mrs. Jeronimo Villalba
Mme. Micheline Kaufmann	M. et Mme. Marcel Wormser

Other Campaign and Gala donors included:

Mona Bismarck Foundation
Ecole Active Bilingue Jeannine Manuel
HSD Ernst & Young
Pepsi-Cola de France

* * *

In addition, the Mona Bismarck Foundation generously contributed to the Library's Christmas party.