

THE AMERICAN LIBRARY IN PARIS

10, rue du Général Camou

75007 Tel. 45.51.46.82



1920 - 1985

ANNUAL REPORT - 1985

THE AMERICAN LIBRARY IN PARIS

The American Library in Paris is one of the oldest private American cultural institutions in Paris and the largest English-language library in France with over 100,000 volumes and 500 periodicals. Founded in 1920, the Library is an endowed membership institution operated on a non-profit basis.

- G** TO establish and maintain in Paris and elsewhere a library or libraries of books, periodicals and papers in English.
- O** TO carry on in connection with said library or libraries such other activities as may now or hereafter be deemed proper.
- A** TO aid in the international exchange of information about books, libraries and library methods.
- L** TO promote cordial relations between France and the United States through mutual association in library service.
- S** TO provide for the English-speaking community of Paris the essential services of an American Library.

SERVICES Circulation, photocopying, microfilms and the Reading Room are available to members. These services, except for withdrawing materials for home use, are available to non-members for a daily or six-month user's fee.

COLLECTIONS Book Materials: Reference, general fiction and non-fiction, children's books, periodicals. Non-book materials: LP records, cassettes, microfilms including the International Herald Tribune collection from October 4, 1887 until the present.

HOURS Tuesday, Thursday and Fridays 14:00 - 19:00
Wednesday and Saturday 10:00 - 19:00
Closed Sundays, Mondays and legal holidays
Board Meetings 4 times yearly - early closing 18:00

BRANCHES Grenoble, Montpellier, Nancy, Nantes, Toulouse

ANNUAL REPORT

REPORT OF THE CHAIRMAN 1985

It gives me great pleasure to report that 1985 was a year of success for the Library in all areas. Membership and circulation have again improved and are at a satisfactory level--a level at which we must now strongly consider opening more hours per week.

The branches are running smoothly and have found their niche in our new frame-work; the weeding project has been completed; we are building the micro-film collection; and our record and cassette collection are more popular than we ever expected. Fund raising has been streamlined and modernized with very satisfactory results.

The IBM PC-XT computer, given last year by IBM, has been invaluable in helping us automate office work and membership lists. IBM, very generously, has informed us that they intend to give us a powerful new machine, an IBM PC-AT, at the end of the year. We will use it for cataloguing and circulation of our collection.

I would like to pay tribute to two people responsible for much of our success: Paul McAdam, our Head Librarian for the last four years, who left us on December 1st to return to the States. Paul, in his tenure at the Library, helped us become a modern community-oriented library and got the collection into good shape. Under Paul we also reviewed administrative and personnel procedures. For all of this we owe him a special word of thanks.

In the last several years Jeff Williams has organized and run our highly successful volunteer program without which we would not be able to operate efficiently today; but far more important, since Paul's departure, Jeff has acted as special liaison with the Board and has been effectively running the Library. We owe her an enormous debt of gratitude for the easy transition.

Our new Head Librarian, Robert Grattan arrives at the beginning of April to take up his post, and we are very much looking forward to his arrival as there is still a great deal to do. Bob has experience in the computerization of libraries, and I expect that once we have received the new computer that he will be spending a lot of time in this area.

I would like to add my special thanks to all of the Board Members, the Staff and the Volunteers who have been so helpful during the inter-regnum and whom I know will cooperate enthusiastically with Mr. Grattan.

Respectfully submitted, Stephen B. Pierce

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THE BRANCHES 1985

Nineteen eighty-five marked the 34th year of the American Library's branch operation and the 19th year of the cooperative arrangement with the French universities. These branches are the Bibliothèques Americaines de Grenoble, Montpellier, Nancy, Nantes and Toulouse.

Membership is composed of students in the large majority, but there is also a good representation of non-student members in every branch. In addition, these provincial American libraries serve as a "home away from home" for the Americans living in the cities where they are located.

The American Library in Paris fulfills its obligation to enrich the branch collections through the cataloguing of duplicate books received as gifts, and through purchase, with funds donated for that purpose. During the past three years, the Library has been able to meet all of its obligations to the branches on a budget of \$3,000 a year which is provided through private gifts. (No funds are allocated by the American Library in Paris for branch support).

The branches are located in ample, attractive quarters conveniently located for the majority of users. They continue to play a rôle in their communities that goes beyond that of simple lending libraries. Some constitute embryonic cultural centers, with exhibits, classes in conversational English, poetry reading, and so on.

In every case the branches are well integrated into the communities they serve, and represent ideal cultural transplants of the United States in a highly receptive milieu.

ANNUAL REPORT

SOME FACTS AND FIGURES

MATERIALS INVENTORY 1984:

Adult books.....	100,000
Juvenile books.....	6,000
Periodicals (Subscriptions).....	500
Microfilms & microfiches.....	692
Recordings.....	1,000

MATERIALS PURCHASED 1985:

Adult books (Approximately)....	1,800	\$22,117.00
Juvenile books.....	333	2,927.00
Periodicals.....	500	16,722.00
LP records and cassettes.....	258	2,394.00

CIRCULATION OF LIBRARY MATERIALS FOR HOME USE:

Adult books.....	66,346
Juvenile books.....	9,963
Periodicals.....	5,211
Records and cassettes.....	3,906
Paperbacks. (unprocessed).....	9,018

TELEPHONE SERVICE AT CIRCULATION DESK:

(Average: 7 requests per hour).....	1,555
Building-Use Patrons (paid fee).....	1,760

PHOTODUPLICATION SERVICE:

Photocopies made.....	93,963
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MEMBERSHIP DATA:

Total number of individual subscribers.....	2,220
Breakdown by nationality & percentage:	

Americans.....	41 %
French.....	38 %
British.....	5 %
Other.....	16 %

American College Group Subscription.....	450
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Total membership.....	2,670
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(There has been a 87% increase in Family membership since 1981, 20% Individuals; 41.5% increase in circulation, and 14.9% in membership).

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ANNUAL REPORT

VOLUNTEER SERVICE
BY DEPARTMENT OR PROJECT

	Average Hours per Month	Weeks per Year
CATALOGUING AND PROCESSING:	315	8
CIRCULATION DESK:		
Reception	1,338	34
Checking and Shelving	2,216	57
Periodicals	272	7
Children's Department	756	19
HEAD LIBRARIAN'S PROJECTS:		
Book Lists, letters, ALP notes, etc.	861	22
Publicity	294	7
Book Sales	378	9
BUSINESS OFFICE:		
General	1,214	31
Maintenance	126	2
Fund Raising	182	4
	<u>7,952</u>	<u>200</u>

Estimated at 40 hours per week and 42 working weeks a year, the time contributed by the volunteers equals that of 4 1/2 full-time, non-professional employees.

SPECIAL EVENTS AND PROJECTS

SPECIAL EVENTS:

Book Sale & Open House	April 6th
Volunteer Orientation & Tea	September 6th
Book Sale & Open House	November 11th
The International Herald Tribune Microfilm Collection arrived	November 16th
Christmas Gala	December 6th

"How to Use the Library" study sessions were organized for and attended by The Ecoles Actives Bilingues, American Women's Play Group, The International School of Paris, Schiller College and The American College in Paris.

PROJECTS:

The ALP Newsletter issued quarterly
Four in-house Annotated Book Lists issued quarterly
Utilization of the IBM PC-XT for Membership records
& office work
Fund Raising Campaign.

CHILDREN'S ROOM:

Film Strip showings.....45
Readings.....2
Children's Book Week visits.....12
(average: 30 students & 2 teachers
per visit)

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INCOME AND EXPENDITURES

JANUARY 1 - DECEMBER 31, 1985

	FRANCS
OPERATING REVENUES:.....	2.193.100
OPERATING EXPENSES.....	2.107.400
NET OPERATING REVENUE.....	85.700
DONATIONS.....	353.600
BOOK PURCHASES.....	434.900
NET UNEXPENDED BALANCE.....	4.400

ANNUAL REPORT

TRUSTEES & OFFICERS 1984-1985

TRUSTEES:

The American Ambassador	Mr. Joe M. Rogers
Mr. Philip Auerbach	Mrs. Berna Huebner
Mrs. James Beardsley	Mme Antoine de Laire
Mrs. Mary Beth Behrent	Mr. David McGovern
Mrs. Mark Bellamy	Mr. Philip Giroux
Mrs. Yves Gompel	Mr. Stephen B. Pierce
Mr. William Connolly	Mr. John H. Riggs, Jr.
Mr. Simon J. Copans	Mme Guy de Rohan-Chabot
Mme Jérôme de Courcel	Mme Jacques Vettier
Mr. Guy Dunham	Miss Helen Walters
Ctsse Alain d'Eudeville	Mrs. Michael Webster
Mme Ronald Frazee	Mr. Robert Wedgeworth
Mme Louis de Guiringaud	Mr. Robert Whitcomb
Mr. J. Wallace Hopkins	Mrs. Robert W. Williams, Jr.

OFFICIERS :

Chairman:	Mr. Stephen B. Pierce
1st Vice Chairman:	Mme Yves Gompel
2nd Vice Chairman:	Mr. J. W. Hopkins
Secretary:	Mrs. N. Webster
Asst. Secretary:	Mme J. de Courcel
Treasurer:	Mr. W. Connolly
Asst. Treasurer:	Mr. P. Auerbach

EX-OFFICIO MEMBER:

Head Librarian:	Mr. Paul E. McAdam
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The American Library is supported in part by donations. Gifts may be made payable to the "Fondation de France - Compte N° 060452" and are tax-deductible in France for up to 5% of taxable income. Donations in dollars may be made payable to The American Library in Paris, Inc. and are deductible for U.S. income tax purposes.